



ભારત સરકાર, પર્યાવરણ વન એવં જલવાયુ પરિવર્તન મંત્રાલય

Government of India, Ministry of Environment, Forest and Climate Change

વન શિક્ષા નિર્દેશાલય, દેહદુન / Directorate of Forest Education, Dehradun



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Dated: 17 October, 2025

Office Order

The Directorate of Forest Education (DFE) conducts the **two-year Induction Course** for **State Forest Service (SFS) Officers** through its constituent Central Academies located at **Burnihat, Coimbatore, and Dehradun**.

In the past the **rates of training expenses** for the two-year SFS Induction Course have been revised periodically as per the provisions of the **Entrance and Training Rules, 2004** for SFS, and instructions received from Government of India from time to time.

The existing rates for various components for the entire duration of the course per trainee was last revised in **March 2022**, details of which are given below:

S.N.	Particulars	Rate
1	Tuition fee	Rs. 1,50,000/-
2	Tour Expenses (Excluding journey expenses during joining, leaving and vacation/ leave)	Rs. 3,10,000/-
3	Equipment Allowance	Rs. 1,00,000/-
4	Institutional Charges	Rs. 50,000/-
Total		Rs.6,10,000/-

As per the **Consumer Price Index (CPI)**, between the years 2022 and 2025, the cost of commodities and services has increased by **20%** approximately. Due to the increased cost of commodities and services, the maintenance and logistics costs related to the induction course of SFS Officers has also proportionately increased during this period. Therefore, it has become necessary to revise the existing rates to ensure smooth conduct of the induction course.

Accordingly, in exercise of the powers vested under **Rule 30, Section IV of the “Entrance & Training Rules (Revised), 2004”** for State Forest Service Officers, the revised rates for various components for the entire duration of the course per trainee for the two-year Diploma Course in Forestry at the Central Academies of State Forest Service are hereby notified as under:

Sl. No.	Particulars	Revised Rates
1	Tuition Fee	Rs.1,75,000/-
2.	Tour Expenses ¹	Rs.3,65,000/- per trainee or as estimated by the Principal of the concerned Academy, whichever is lower.
3.	Equipment Allowance per trainee	Rs.1,10,000/-
4.	Institutional Charges	Rs.60,000/-
Total		Rs.7,10,000/-

¹Excluding journey expenses during joining, leaving and vacation/leave.

The above rates will come into effect from 1st November 2025 and shall be applicable for the SFS Induction Courses beginning after this date.

Further Instructions

1. The revised rates shall be applicable to **SFS 2025–27 batches** commencing on or after **1st November, 2025**.
2. **Caution Money (Refundable):** Rs. 10,000/- shall be deposited by each Officer Trainee at the time of admission. This amount shall be refunded by the respective Academy after adjusting any dues, upon completion of the course.
3. **Stipend:** If the Officer Trainee of any State is being paid stipend instead of salary by the concerned state government, then the stipend amount shall be not less than **Rs. 53,100/- per month**.
4. **Travel Entitlement:** Lodging and travel expenses during official tours shall be as per **Government of India T.A. Rules**, and as per the entitlement of the corresponding grade pay level. In case of fund shortage, lower rates may be adopted by the Academy; however, any unavoidable higher expenditure must be duly approved by the competent authority.
5. **Equipment & Other Items:** The indicative list of equipment and training materials to be provided to SFS Officer Trainees is enclosed as **Annexure-I**. The list is suggestive, and the Head of Institution may exercise discretion as per training requirements.

All procurements must comply with the **General Financial Rules (GFR) of Government of India**, and the purchase committee shall include **three trainee representatives** from the concerned batch.

6. **Tour Arrangements:** Expenses on vehicle hire, train/flight tickets, and hotel accommodation for both faculty and officer trainees during approved tours shall be met from the allocated Tour Expenses head.
7. **Institutional Charges Utilization:** In case of fund shortage under OE Head, expenditure on hiring of contractual staff for essential duties related to the two-year induction course may be met from the Institutional Charges.
8. **Hostel & Utilities:** Expenditure towards electricity, water, hostel consumables, IT facilities, and other training-related services during the trainees' stay (excluding tours, OJT, and term breaks) shall be proportionately met from the Institutional Charges.
9. **Contractual Faculty:** Services of contractual faculty may be engaged against vacant posts of Lecturers/ Scientists or for specialized modules, subject to prior approval of the competent authority, and expenses may be met from Institutional Charges.
10. **Accounting & Refunds:** Principals of all Academies shall maintain accounts of expenditure under each head as per Government of India financial rules. The balance amount or excess expenditure, if any, shall be refunded or demanded from the sponsoring authority within **three months** of course completion.

Encl: Annexure-I



(Meera Iyer, IFS)
Director Forest Education

Distribution: -

1. The Forest Secretary, all States/Union Territories.
2. The Principal Chief Conservator of Forests (HoFF), all States/Union Territories.
3. The Director, IGNFA, for kind information
4. The Deputy Inspector General of Forests (RT), Govt. of India, MoEF&CC, New Delhi.
5. The Principal, Central Academy of State Forest Service, Dehradun/Coimbatore/Burnihat for information and necessary action.
6. Guard File.

Annexure-I

Indicative List of Equipment & other items to be provided to SFS Officer Trainees		
S.N.	Item	Approx cost (Lump Sum)
Category -A Uniform Accessories & Field kit items		
1	Sport Shoe, Lower White for Ladies, White Short for Gents, White T-shirt for Ladies & Gents, Track Suit with Academy Logo for ladies & Gents - 02 Sets, Badminton Racket - 1 No.	10000
2	Grey Full Pant & Full shirt 2 pair, White shirt & Grey Pant - Ladies Dress 2 pair (White Kameej & Grey Salwar with Grey Dupatta), Grey Woolen Pullover No 1, Socks (Black & White 3 pair), Black Shoe & Trekking shoe 1 pair	12000
3	Blazer (Navy Blue) with Academy logo	5000
4	French Curves	500
5	Academy Tie/Scarf	500
6	Rain Suit/ Umbrella	750
7	Khukri with Knife and Cover & Torch	750
8	Belt & ID card	1000
9	Rucksack & Sleeping Bag / Trolley bag	3500
10	Water Bottle	1000
11	Hunter Shoe (Field Shoe)	3000
12	Knap sack	1000
13	Hiking Stick	500
14	Yoga Mat	500
15	Field Uniform-camouflaged full pant & shirt with cap - 2 sets	5000
Category -B Stationary & Books		
16	Survey Stationaries, Drawing Box, Set Squire & Measuring Tape, Forestry Books for SFS Officer as per their requirement	10000
Category -C Misc Items		
17	Motor Driving Training	3000
18	Contingent Expenditure on Annual Sports Meet Shared by all trainees for common benefit/use of trainees	5000
19	Academy Annual Function/Convocation shared by trainees for common benefits/use of trainees	5000
Category -D Equipments		
20	Items of common use printer, cartridge, photos,copies/Fax/Scanner	4000
21	Binocular	8000
22	Computer consumable harddrive, pendrive, sheets etc	5000
23	Other Equipments & Items	25000
Total Expenditure SFS Training		110000

Note* The cost are indicative only and are subject to variations


 (Meera Iyer, IFS)
 Director Forest Education