



भारत सरकार, पर्यावरण वन एवं जलवायु परिवर्तन मंत्रालय  
Government of India, Ministry of Environment, Forest and Climate Change  
वन शिक्षा निदेशालय, देहरादून / Directorate of Forest Education, Dehradun

डाकघर: न्यूफॉरेस्ट, देहरादून - 248 006 (उत्तराखण्ड) / PO - New Forest, Dehradun - 248 006 (Uttarakhand)

दूरभाष / Tel. : 0135 - 2750127, 2757326 | ई-मेल / E-mail : dfe-dehradun@gov.in | वेबसाइट / Website : www.dfe.gov.in

No.4-547/Trg.-II/DFT-2012/Part-II/138-743

Dated: 22.04.2026

### Revised Office Order

In partial modification of this Directorate's Office Order No. 4-547/Trg.-II/DFT-2012/Part-II/3347-52 dated 17.10.2025 regarding revision of training expenses for the two-year Induction Course for State Forest Service (SFS) Officers, and in consideration of requests received from the Central Academies for State Forest Service for enhancement of training rates, coupled with the sustained increase in the cost of training inputs, logistics, boarding, travelling cost and other associated services, it has been decided to further revise the rates to ensure smooth and effective conduct of the induction training programme.

Accordingly, in exercise of the powers vested under **Rule 30, Section IV of the Entrance & Training Rules (Revised), 2004** for State Forest Service Officers, the revised rates for various components for the entire duration of the two-year Induction Course (Diploma in Forestry) per trainee are hereby notified as under:

Sl. No.	Particulars	Revised Rates
1.	Tuition Fee	Rs.1,75,000/-
2.	Tour Expenses <sup>1</sup>	Rs.7,00,000/- per trainee
3.	Equipment Allowance per trainee	Rs.1,25,000/-
4.	Institutional Charges	Rs.1,00,000/-
	Total	Rs.11,00,000/-

\*Excluding journey expenses during joining, leaving and vacation/leave.

The above revised rates shall come into effect from **date of issuance of this order** and shall be applicable to all SFS Induction Courses commencing on or after this date.

#### Further Instructions

- Caution Money (Refundable):** Rs. 10,000/- shall be deposited by each Officer Trainee at the time of admission. This amount shall be refunded by the respective Academy after adjusting any dues, upon completion of the course.
- Stipend:** If the Officer Trainee of any State is being paid stipend instead of salary by the concerned state government, then the stipend amount shall be not less than **Rs. 53,100/- per month**.
- Travel Entitlement:** Lodging and travel expenses during official tours shall be as per **Government of India T.A. Rules**, and as per the entitlement of the corresponding grade pay level. In case of fund shortage, lower rates may be adopted by the Academy; however, any unavoidable higher expenditure must be duly approved by the competent authority.
- Equipment & Other Items:** The indicative list of equipment and training materials to be provided to SFS Officer Trainees is enclosed as **Annexure-I**. The list is suggestive, and the Head of Institution may exercise discretion as per training requirements.



All procurements must comply with the **General Financial Rules (GFR) of Government of India**, and the purchase committee shall include **three trainee representatives** from the concerned batch.

5. **Tour Arrangements:** Expenses on vehicle hire, train/flight tickets, and hotel accommodation for both faculty and officer trainees during approved tours shall be met from the allocated Tour Expenses head.
6. **Institutional Charges Utilization:** In case of fund shortage under OE Head, expenditure on hiring of contractual staff for essential duties related to the two-year induction course may be met from the Institutional Charges.
7. **Hostel & Utilities:** Expenditure towards electricity, water, hostel consumables, IT facilities, and other training-related services during the trainees' stay (excluding tours, OJT, and term breaks) shall be proportionately met from the Institutional Charges.
8. **Contractual Faculty:** Services of contractual faculty may be engaged against vacant posts of Lecturers/ Scientists or for specialized modules, subject to prior approval of the competent authority, and expenses may be met from Institutional Charges.
9. **Accounting & Refunds:** Principals of all Academies shall maintain accounts of expenditure under each head as per Government of India financial rules. The balance amount or excess expenditure, if any, shall be refunded or demanded from the sponsoring authority within **three months** of course completion.

Encl: Annexure-I

  
Director Forest Education

Distribution: -

1. The Forest Secretary, all States/Union Territories.
2. The Principal Chief Conservator of Forests (HoFF), all States/Union Territories.
3. The Director, IGNFA, for kind information
4. The Deputy Inspector General of Forests (RT), Govt. of India, MoEF&CC, New Delhi.
5. The Principal, Central Academy for State Forest Service, Burnihat/Coimbatore/ Dehradun for information and necessary action.
6. Guard File.

## Annexure-I

<b>Indicative List of Equipment &amp; other items to be provided to SFS Officer Trainees</b>		
<b>S.N.</b>	<b>Item</b>	<b>Approx cost (Lump Sum)</b>
<b>Category -A Uniform Accessories &amp; Field kit items</b>		
1	Sport Shoe, Lower White for Ladies, White Short for Gents, White T-shirt for Ladies & Gents, Track Suit with Academy Logo for ladies & Gents - 02 Sets, Badminton Racket - 1 No.	10000
2	Grey Full Pant & Full shirt 2 pair, White shirt & Grey Pant - Ladies Dress 2 pair ( White Kameej & Grey Salwar with Grey Dupatta), Grey Woolen Pullover No 1, Socks (Black & White 3 pair), Black Shoe & Trekking shoe 1 pair	12000
3	Blazer (Navy Blue) with Academy logo	5000
4	French Curves	500
5	Academy Tie/Scarf	500
6	Rain Suit/ Umbrella	750
7	Khukri with Knife and Cover & Torch	750
8	Belt & ID card	1000
9	Rucksack & Sleeping Bag / Trolley bag	3500
10	Water Bottle	1000
11	Hunter Shoe (Field Shoe)	3000
12	Knap sack	1000
13	Hiking Stick	500
14	Yoga Mat	500
15	Field Uniform-camouflaged full pant & shirt with cap - 2 sets	5000
<b>Category -B Stationary &amp; Books</b>		
16	Survey Stationaries, Drawing Box, Set Squire & Measuring Tape, Forestry Books for SFS Officer as per their requirement	10000
<b>Category -C Misc Items</b>		
17	Motor Driving Training	3000
18	Contingent Expenditure on Annual Sports Meet Shared by all trainees for common benefit/use of trainees	5000
19	Academy Annual Function/Convocation shared by trainees for common benefits/use of trainees	5000
<b>Category -D Equipments</b>		
20	Items of common use printer, cartridge, photos,copies/Fax/Scanner	4000
21	Binocular	8000
22	Computer consumable hddrive, pendrive, sheets etc	5000
23	Other Equipments & Items	40000
<b>Total Expenditure SFS Training</b>		<b>125000</b>

Note\* The cost are indicative only and are subject to variations

*Dr. K. S. Saini*  
Director Forest Education