



Government of India
Ministry of Environment, Forest & Climate Change
Directorate of Forest Education
Central Academy for State Forest Service Coimbatore
COURSE REPORT

ON

**Five Days Workshop for In-service SFS Officers/
Range Officers on
“General Refresher Course”**

18th – 22nd August, 2025

Physical Mode



Course Coordinator
Shri I. Arul Gnana Mathuram, IFS,
Conservator of Forests & Lecturer,
CASFOS, Coimbatore

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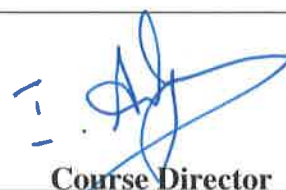
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COURSE REPORT

Moef's /DFE's Letter Number and Date		4-961/Trg. -II/DFT-2025/2501 dated 14/08/2025
Institute's Reference Number		No.: 2482/2025/CASFOS/In-service Trg. dated: 11.08.2025
1	Name and Complete Address of the Institute (including phone, fax and e-mail)	Central Academy for State Forest Service Post Box No. 1130, Coimbatore – 641 002 0422 – 2450313, 2451605, casfoscbetrng@gov.in ; casfos-coimbatore@gov.in
2	Title of the Course	Five Days Workshop for In-service SFS Officers & Range Officers on “ General Refresher Course ”
3	Duration & Period of the Course	05 days From 18.08.2025 to 22.08.2025
4	Name & Designation of the Course Director	Shri I. Arul Gnana Mathuram, IFS Conservator of Forests & Lecturer
5	Number of officers participated	29 Participated (Details in Annexure – II)
6.1	(a) Did the institute get in touch in advance with the participants of the course?	Yes, Through Phone, E-mail, and WhatsApp communications: Group
	(b) If yes, when (mention the date of communication to the officers)?	Soon after receiving the nomination.
	(c) Details of nomination received	32 (Details in Annexure -I)
	(d) How many officers received the intimation?	All of them.
	(e) How many officers responded?	32
6.2	(a) Were the course expectations of the participants ascertained by the institution?	Yes, through Pre-Training Assessment Exercise
	(b) If yes, how and when (dates)?	Yes, Before the Start of the Training.
7.1	(a) Was the course conducted at the institution's campus? If no, where?	Yes. Two Days Field Trip.
	(b) Whether the course was “residential” or non-residential. If residential, whether the residential facilities were provided in the institution's own hostel or in a hotel etc.?	Residential (Physical Mode) Residential Facilities were provided at Institute's own Executive Hostel. For Field Visit, Government accommodation had been arranged.

7.2	(a) Total no. of working days in the course	05 days
	(b) Total no. of sessions planned/convened in the course	19 sessions (Excluding Inaugural and Valediction sessions)
	(c) No. of sessions, which could not be conducted as planned with reasons	Nil
		-
	(d) Internal faculty hours	Nil
	(e) Guest faculty hours	15
	(f) No. of days / hours spent on field visit(s), if any	02 days
Enclosure (2 copies each): <ul style="list-style-type: none"> - Course Time-Table - List of Faculties (Both In-House and Guest Faculty) - List of Participants - Background Material Supplied to the Participants 		
8	(a) Had the same or similar course been conducted earlier under the sponsorship of the MOEF/Department of Personnel and Training (Government of India)?	Yes
	(b) What changes, on the basis of the feedback received in the previous course were made in the current course?	<ul style="list-style-type: none"> • More field orientation session is included (2 days out of 5 days). • 'Hands on Exercise' on Parivesh 2.0.

9	Evaluation Report received from Current Course Participants in terms of: (*1.1, 2.1, shown below refer to question number in Part C or Part E of the Evaluation Report.)	
9.1	Course Content and Structure (CCS)	The course content and structure were reported to be very relevant and highly appreciated by the participants with the rating of 91.41 . The course has met the Expectation of the participants as per their feedback.
9.2	Training Faculty (TF)	The participants have given Training faculty a rating of 81.88 . The Lectures were highly appreciated by the participants.
9.3	Usefulness of the course (UOC)	The participants through their feedback stated that the training course will be highly useful and gave a rating of 92.97 .
9.4	Overall impression about the Course (OIC)	The overall impression about the course was rated at 87.50 .
9.5	Participants' views about the strengths and weaknesses as well as other aspects pertaining to the course (Please attach summary as Appendix-I.)	The training received a positive appreciation from the participants. Suggestion made by them and comments by Course Director are attached as Appendix – I
9.6	Logistics (including Workshop from home, Experience in online platform, Classroom online, connectivity, comfort in online and Time management etc.)	The internet connectivity was very good throughout the training program and rated as 89.38 .
9.7	Weighted Average (Please attach summary as Appendix-II.)	The Weighted Average of the course was given a rating of 88.34 .
10	General remarks of the Course Director on the nature and extent of participant's involvement in the course including attendance punctuality and interest evinced	The participants attended the course with enthusiasm and showed greater involvement. They were keen to learn about the latest Forestry and Wildlife related issues. The participants were very punctual for the class room sessions and field visits.
11	Suggestion highlighting the areas of improvement in the Course for future by Course Director	The course was attended mostly by officers of few states i.e., 08 states and 1 UT. If in future more states send their nomination it will increase the diversity and peer learning.


Course Director

12	<p>Comments of the Institution on how the feedback is proposed to be recycled into future programmes in terms of course content, methodology, etc.</p>	<p>Good response from the participants. Some more exposure visits requested by participants. It will be considered in the future.</p>
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APPENDIX-I**Course Director's comments on
Participants' views about the strengths and weakness pertaining to the course**

- (Note: 1. Participants' comments to Part C Question 5 which deemed appropriate to give Course Director's comment are shown in the table as Participants' views.
2. Comments of similar nature relating to the same aspects given by different participants may be clubbed together by the Course Director)

S. No	Participants' views	No. of participants who have expressed the view	Course Director's comments
1	<ul style="list-style-type: none">The course must be of 7 days duration including 3 days field visits.Two weeks duration with field visit will be appropriate durationTraining was planned very good all sessions were relevant and useful for our job	03	The same may be considered, if approval is granted by competent authority.
2	Well-structured and well managed	01	-
3	This course touched the all-recent laws and procedure involved in day-to-day forest office work. Require more time to hands on the modern technology equipment's.	01	Noted for Future Compliance
4	Very useful to us, please extends the duration	01	-
5	The course as a whole is very useful	01	-
6	The course has enlightened the various aspects of field forestry vis-a-vis technological advancement being made for effective management of forests as well as wildlife and will greatly help all the trainees in dayvto day official working.	01	-


Course Director

Weighted Average calculation

For calculation of numerical value of feedback, each factor is valued as percentage value to the top grade given to the factor. If no answer is provided, it is excluded from calculation. (cf; where number of grade is 4, percentage value be 100, 75, 50, 25). Average of numerical value of factors consisting of the element is a numerical value of the element.

1. Course Content & Structure (CCS) =

91.41

1(1) Course aim met	(93.75)
1(2) Increase of knowledge	(89.06)
1(3) Relevance of content	(93.75)
1(4) Reading Material	(89.06)

2. Training Faculty (TF) =

81.88

2(1) Assessment of the Course content/ topics =	82.58
Contents	(84.17)
Presentation	(83.35)
Quality of Discussion/ Interaction	(82.10)
Meet for Objectives	(80.69)

2(1) Assessment of the Field Visit =

81.18

Contents	(82.35)
Meet for Objectives	(80.00)

3. Usefulness of the Course (UOC) =

92.97

3(1) How useful to you immediately	(92.19)
3(2) How useful to be for your future jobs	(93.75)

4. Overall Impression about the Course (OIC)

=

87.50

Logistics (L) =

89.38

E1.1. Residential accommodation	(86.90)
E1.2. Food Quality	(85.60)
E1.3. Classroom Facilities	(94.40)
E1.4. Field Exercises	(92.50)
E1.5. Recreation Facilities	(84.40)
E1.6. Time management	(92.50)

Weighted Average for the Course:

88.34

For calculation of Weighted Average (WA), following formula is used.

$$WA = (CCS (100\%) + TF (100\%) + UOC (75\%) + OIC (100\%) + L (75\%)) * 100/450$$

LIST OF FACULTIES*(Both in-house and guest faculty)*

Sl. No.	Name of Resource Person	Topic	Contact details
1.	Shri D. Venkatesh, IFS., Chief Conservator of Forests & Field Director, Anamalai Tiger Reserve	Human Animal Conflict	9442527373
2.	Shri Gowtham, IFS, DFO, Nilgiris	Forest Fire Management Case Study - The Nilgiris	9003425777
3.	Dr. K. T. Parthiban, Professor, Dept. of Agroforestry, Forest College and Research Institute	Consortium Agroforestry	88708 08289
4.	Dr. A. Balasubramanian, Professor & Head, Dept. of Silviculture & NRM, Forest College and Research Institute	Latest Trends in Forestry Research	9443505845
5.	Shri M. Maranko, Former Asst. Director, WCCB, Western Region, Navi Mumbai	Wildlife Crime Investigation	9987681037
6.	Dr. N. S. Manoharan, Former Addl. Director Animal Husbandry & Former Forest Veterinary Officer (Retd.)	Captive Elephant management: at Top Slip	9585418474
7.	Shri Vishnu Conservation Biologist, Parambikulam Tiger Reserve	Management Issues & Challenges in PTR: Interaction with Field Officials	-
8.	Shri K. Karthikeyan IFS, AIGF & his team, Integrated Regional Office, Chennai	FC Act ,1980 & FCAA, 2023 Hands On: Parivesh 2.0	9400312691
9.	Shri Ganveer Dhammasheel, IFS, DFO, Balodabazar Division, Chhattisgarh	FRA, 2006 and its Implementation	9926126685
10.	Shri M. Naveen, Scientist, Asian Elephant Conservation Research and Conflict Management Centre, Coimbatore.	Field Visit AI based early Warning System	9009879523
11.	Mr. Sakthivel, DSP (Retd.), Tamil Nadu	Investigation Lapses and steps to improve Conviction Rates	9442574125
12.	Shri Manu Sathyan, DFO, Flying Squad, Ernakulam, Kerala	Demonstration of HAWK App: Offence Management	9495218122
13.	Shri G. Venkatesh, FRO, ATR, Pollachi	Wildlife Crime Offences: Prevention under Money Laundering Act,2002	9597697845
14.	Dr. N. Palanikanth, IFS Head of Extension Division IWST, Bangalore	Overview on Implementation of NTPS	8980555582

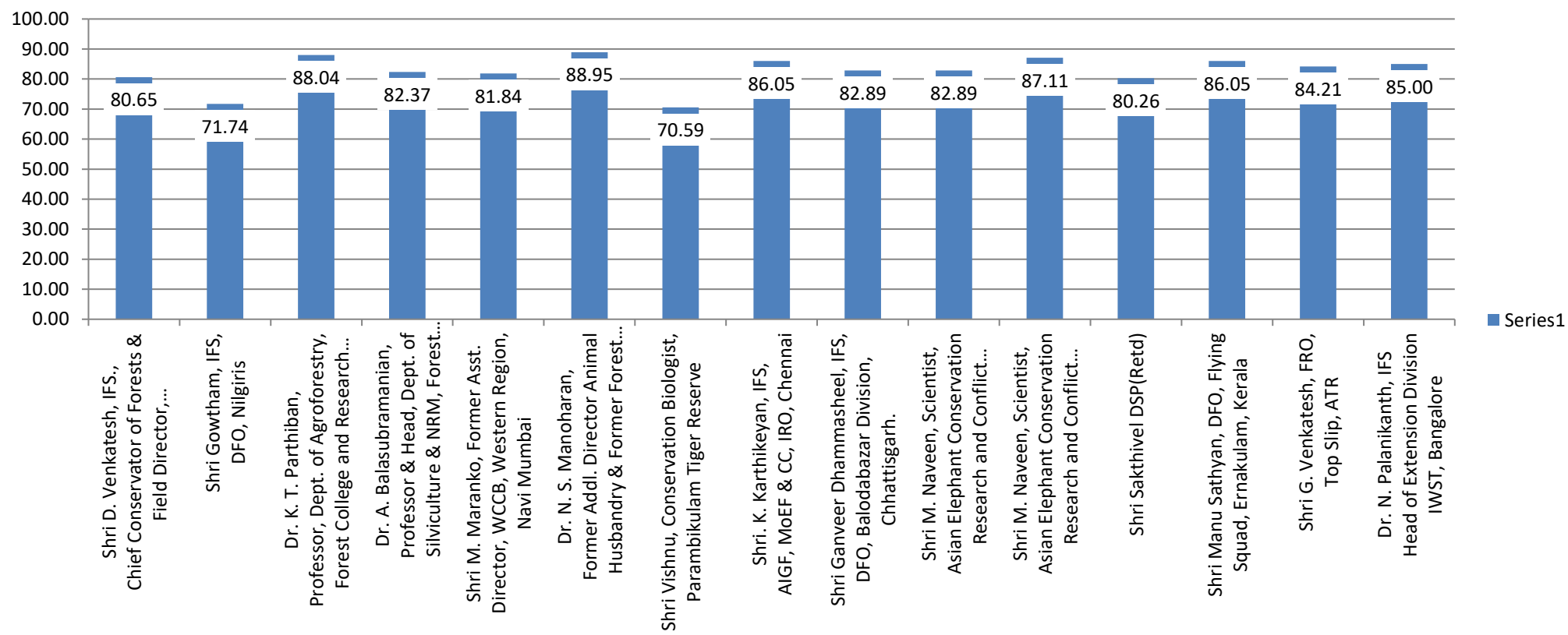
Appendix IV

FEEDBACK ON RESOURCE PERSONS

The scores given to the Resource persons by the participants on four criteria and its average: -

Guest Lecturers	Contents	Presentation	Interaction	Objectives	Total	Average
Shri D. Venkatesh, IFS., Chief Conservator of Forests & Field Director, Anamalai Tiger Reserve	83.48	81.74	80.87	76.52	322.61	80.65
Shri Gowtham, IFS, DFO, Nilgiris	71.30	70.43	73.04	72.17	286.96	71.74
Dr. K. T. Parthiban, Professor, Dept. of Agroforestry, Forest College and Research Institute	89.57	89.57	86.96	86.09	352.17	88.04
Dr. A. Balasubramanian, Professor & Head, Dept. of Silviculture & NRM, Forest College and Research Institute	83.16	85.26	81.05	80.00	329.47	82.37
Shri M. Maranko, Former Asst. Director, WCCB, Western Region, Navi Mumbai	86.32	82.11	82.11	76.84	327.37	81.84
Dr. N. S. Manoharan, Former Addl. Director Animal Husbandry & Former Forest Veterinary Officer (Retd.)	87.37	91.58	89.47	87.37	355.79	88.95
Shri Vishnu, Conservation Biologist, Parambikulam Tiger Reserve	72.94	70.59	70.59	68.24	282.35	70.59
Shri. K. Karthikeyan, IFS, AIGF, MoEF & CC, IRO, Chennai	89.47	85.26	84.21	85.26	344.21	86.05
Shri Ganveer Dhammasheel, IFS, DFO, Balodabazar Division, Chhattisgarh.	85.26	84.21	82.11	80.00	331.58	82.89
Shri M. Naveen, Scientist, Asian Elephant Conservation Research and Conflict Management Centre, Coimbatore.	85.26	84.21	82.11	80.00	331.58	82.89
Shri M. Naveen, Scientist, Asian Elephant Conservation Research and Conflict Management Centre, Coimbatore.	88.42	87.37	86.32	86.32	348.42	87.11
Shri Sakthivel DSP(Retd)	81.05	80.00	81.05	78.95	321.05	80.26
Shri Manu Sathyan, DFO, Flying Squad, Ernakulam, Kerala	86.32	87.37	86.32	84.21	344.21	86.05
Shri G. Venkatesh, FRO, Top Slip, ATR	86.32	85.26	81.05	84.21	336.84	84.21
Dr. N. Palanikanth, IFS, Head of Extension Division IWST, Bangalore	86.32	85.26	84.21	84.21	340.00	85.00

Fig.1 The overall average assessment of resource persons in Classroom lectures done by participants (Scale 0 - 100)





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APPENDIX-V



DAY	(Session – I)	11 00 to 11 30	(Session –II)	13 00 to 14 00	(Session – III)	15 30 to 15 45	(Session – IV)	
	09 30 to 11 00		11 30 to 13 00		14 00 to 15 30		15 45 to 17 15	
DAY I Monday 18.08.2025	Registration & Inauguration Chief Guest	Tea Break	Human Animal Conflict Shri. D. Venkatesh, IFS., Chief Conservator of Forests & Field Director Anamalai Tiger Reserve	Lunch Break	Forest Fire Management Case Study -The Nilgiris Shri Gowtham, IFS, DFO, Nilgiris	Tea Break	Consortium Agroforestry Dr. K. T. Parthiban, Professor, Dept. of Agroforestry, Forest College and Research Institute	Submission of Feedback form
DAY II Tuesday 19.08.2025	Latest Trends in Forestry Research Dr. A. Balasubramanian, Professor & Head, Dept. of Silviculture & NRM, Forest College and Research Institute		Wildlife Crime Investigation Shri M. Maranko, Former Asst. Director, WCCB, Western Region, Navi Mumbai		Departure to ATR/PTR		Captive Elephant management: at Top Slip Dr. N. S. Manoharan, Former Addl. Director Animal Husbandry & Former Forest Veterinary Officer (Retd.)	
DAY III Wednesday 20.08.2025	Management Issues & Challenges in PTR: Interaction with Field Officials		Field Visit to ATR/PTR		Field Visit to ATR/PTR		Return to Coimbatore	
DAY IV Thursday 21.08.2025	FC Act ,1980 & FCAA, 2023 Hands On: Parivesh 2.0 Shri. K. Karthikeyan, IFS, AIGF, MoEF & CC, IRO, Chennai		FRA, 2006 and its Implementation Shri Ganveer Dhammasheel, IFS, DFO, Balodabazar Division, Chhattisgarh.		Field Visit AI based early Warning System Shri M. Naveen, Scientist, Asian Elephant Conservation Research and Conflict Management Centre, Coimbatore.		Field Visit AI based early Warning System Shri M. Naveen, Scientist, Asian Elephant Conservation Research and Conflict Management Centre, Coimbatore.	
DAY V Friday 22.08.2025	Investigation Lapses and steps to improve Conviction Rates Shri Sakthivel DSP(Retd)	Tea Break	Demonstration of HAWK App: Offence Management Shri Manu Sathyan, DFO, Flying Squad, Ernakulam, Kerala		Overview on Implementation of NTPS Dr. N. Palanikanth, IFS Head of Extension Division IWST, Bangalore		Submission of Feedback & Valedictory Session	

Annexure – I

List of Officials Nominated for the Five Days Workshop for In-service SFS Officers & Range Officers on “**General Refresher Course**” from (18.08.2025 to 22.08.2025).

Sl. No.	State/Union Territory	No. of Participant Officers	Name of the Participant Officer/ Designation /Contact Number
1.	Andaman & Nicobar	1	Smt. Neelam Purti , FRO 9476022474
2.	Assam	1	Shri Safiqur Rahman, FRO 9284566861
3.	Chhattisgarh	2	Shri Sanchit Sharma, DCF 7415995623
			Shri T R Marai, ACF 9425599900
4.	Gujarat	1	Dr. Chandreshkumar M. Shanandre, DD 7574950464
5.	Haryana	1	Shri Bhupender Singh Raghav, ACF 8360664936
6.	Jammu & Kashmir	4	Shri Maraj Ud Din Malik, DCF 9697071292
			Shri Ravinder Singh, DCF 9419236810
			Shri Khalid Amin Mehta, DCF 9419221807
			Shri Zahid Aslam Moghal, DCF 9419966093
7.	Madhya Pradesh	5	Shri Vipul Prabhat Karoriya, FRO 9303454804
			Shri Rohit Patel, FRO 7841856267
			Shri Ashutosh Singh, FRO 8236015094
			Shri Rajnesh Kumar Tripathi, FRO 9963000201
			Shri Shivam Kosti, FRO 8269520622
8.	Meghalaya	2	Shri Carefulstar Wahlang, FRO 9612072894
			Shri N. Hamarbabiang Slong, RFO 8837259810
9.	Nagaland	1	Shri Vivika A. Sema, ACF 9892924280
10.	Odisha	2	Shri Soumya Ranjan Gochayat, ACF 7978954291
			Smt. Swadhinata Sahani, ACF 7848080561
11.	Tamil Nadu	12	Shri M. Dharmalingam, ACF 9047131468
			Shri S. Balu, FRO 9042642665
			Shri R. Govindarasu, FRO 9942993621

			Shri S. Gnanasekar, FRO 9442013437
			Shri N. Manoj Kumar, FRO 9443727180
			Shri K.R. Chola Rajan, FRO 98942020880
			Shri G.D. Moorthy, FRO 7094606139
			Ms. P. Rajaguruvu, FRO 8300216431
			Smt. N. Divya, FRO 9655307659
			Shri R. Gokul, FRO 9789891459
			Smt. P. Santhiya, FRO 9788334497
			Smt. B.C. Rumya, FRO 9944402205
	TOTAL	32	


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Annexure – II

List of Officials attended the Five Days Workshop for In-service SFS Officers & Range Officers on “General Refresher Course” from (18.08.2025 to 22.08.2025).

Sl. No.	State/Union Territory	No. of Participant Officers	Name of the Participant Officer/ Designation /Contact Number
1.	Andaman & Nicobar	1	Smt. Neelam Puri , FRO 9476022474
2.	Chhattisgarh	2	Shri Sanchit Sharma, DCF 7415995623
			Shri T R Marai, ACF 9425599900
3.	Haryana	1	Shri Bhupender Singh Raghav, ACF 8360664936
4.	Jammu & Kashmir	4	Shri Maraj Ud Din Malik, DCF 9697071292
			Shri Ravinder Singh, DCF 9419236810
			Shri Khalid Amin Mehta, DCF 9419221807
			Shri Zahid Aslam Moghal, DCF 9419966093
5.	Madhya Pradesh	5	Shri Vipul Prabhat Karoriya, FRO 9303454804
			Shri Rohit Patel, FRO 7841856267
			Shri Ashutosh Singh, FRO 8236015094
			Shri Rajnesh Kumar Tripathi, FRO 9963000201
			Shri Shivam Kosti, FRO 8269520622
6.	Meghalaya	2	Shri Carefulstar Wahlang, FRO 9612072894
			Shri N. Hamarbabiang Slong, RFO 8837259810
7.	Nagaland	1	Shri Vivika A. Sema, ACF 9892924280
8.	Odisha	1	Smt. Swadhinata Sahani, ACF 7848080561
9.	Tamil Nadu	12	Shri M. Dharmalingam, ACF 9047131468
			Shri S. Balu, FRO 9042642665
			Shri R. Govindarasu, FRO 9942993621
			Shri S. Gnanasekar, FRO 9442013437
			Shri N. Manoj Kumar, FRO 9443727180
			Shri K.R. Chola Rajan, FRO 98942020880

			Shri G.D. Moorthy, FRO 7094606139
			Ms. P. Rajaguruvu, FRO 8300216431
			Smt. N. Divya, FRO 9655307659
			Shri R. Gokul, FRO 9789891459
			Smt. P. Santhiya, FRO 9788334497
			Smt. B.C. Rumya, FRO 9944402205
TOTAL		29	


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Annexure – III

List of Officials not attended the Five Days Workshop for In-service SFS Officers & Range Officers on “**General Refresher Course**” from (18.08.2025 to 22.08.2025).

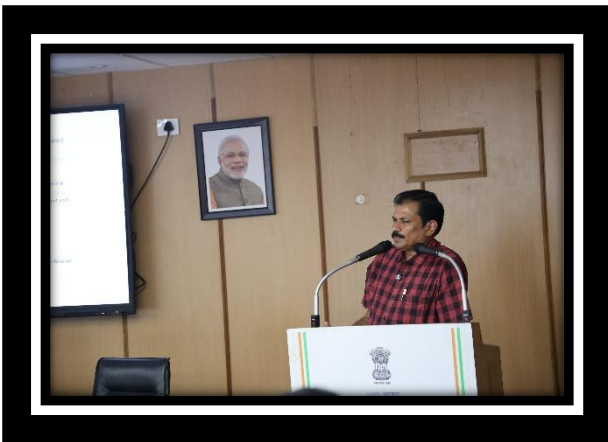
Sl. No.	State/Union Territory	No. of Participant Officers	Name of the Participant Officer/ Designation /Contact Number
1.	Assam	1	Shri Safiqur Rahman, FRO 9284566861
2.	Gujarat	1	Dr. Chandreshkumar M. Shanandre, DD 7574950464
3.	Odisha	1	Shri Soumya Ranjan Gochayat, ACF 7978954291

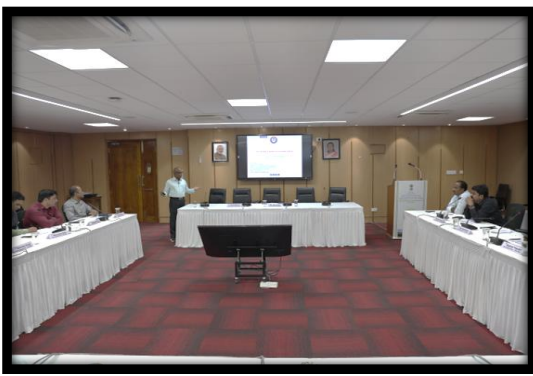

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Photographs of the Training Program

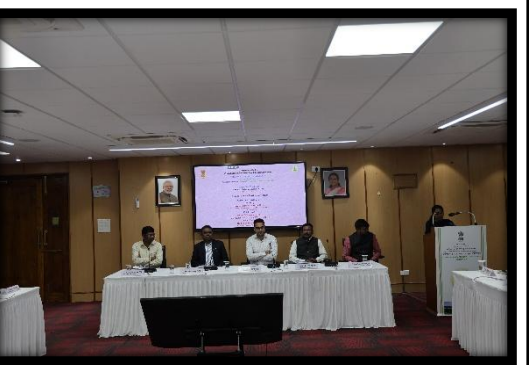
Annexure – IV













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Five Days Workshop for In-service SFS Officers & RFO's
The Expenditure details of the “General Refresher Course” held
from 18.08.2025 to 22.08.2025

Sl. No.	Name of the Items	Proposed rated (As per Ministry's letter F.No.3-2/2023-RT)	Details of Expenditure incurred during the Workshop
1.	Boarding and Lodging (On actual basis)	For 29 Participants (29*1500*5) Total = Rs.2,17,500/-	Rs. 2,14,830/-
2.	Training/Kit Reading Materials (On actual basis)	For 29 Participants (29*1500) Total = Rs.43,500/-	Rs.39,090/-
3.	Honorarium for Experts/ Resource Person	Honorarium for Experts/ Resource Person as per the Ministry's letter F.No.3-2/2023-RT	Rs.19,000/-
4.	TA/DA for Experts/ Resource Person	Lumpsum amount of Rs.50,000/-	Rs.54,345/-
5.	Transportation Expenses for Field Visit	Lumpsum amount of Rs.50,000/-	Rs.54,707/-
6.	Hiring of IT Services, Consumables, Banners, Training Hall maintenance etc.	Lumpsum amount of Rs.60,000/-	Rs.59,608/-
	TOTAL (Rupees Four Lakhs Forty-One Thousand Five Hundred Eighty Only)		Rs. 4,41,580/-


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CENTRAL ACADEMY FOR STATE FOREST SERVICE
COIMBATORE – 641 002

Note please:

Appendices

Appendix – I	Course Director's comments on Participants' views
Appendix – II	Numerical value of feedback and Weighted Average
Appendix – III	List of faculties (both in-house and guest faculty)
Appendix – IV	Graphic Representation of Resource Persons
Appendix – V	Final Course Timeline

Annexures

Annexure – I	List of Officers Nominated
Annexure – II	List of Officers attended
Annexure – III	List of Officers not attended
Annexure – IV	Photographs of the Training

ENCLOSURES

1. *Background material supplied to the participants (Soft Copy/DVD)*
 - a. *Reading Material (if any)*
 - b. *PowerPoint Presentation*
 - c. *Evaluation – Excel Working File*
2. *Photographs of Lecture/Field visit etc.*