



**Government of India**  
**Ministry of Environment, Forest & Climate Change**  
**Directorate of Forest Education**  
**Central Academy for State Forest Service Coimbatore**  
**COURSE REPORT**

**ON**

**Three Days Training for Personnel of Other  
Services on  
"Urban Greening-Science and Strategies"**

**07<sup>th</sup> -09<sup>th</sup> August, 2024**

**Physical Mode**



**Course Coordinator**  
**Dr. V.S. Senthilkumar, IFS**  
Chief Conservator of Forests & Faculty,  
CASFOS, Coimbatore

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## COURSE REPORT

<b>MoEF's /DFE's letter number and date</b>		4-937/Trg-II/DFT-2023/1612, dated 05/08/2024
<b>Institute's reference number</b>		No.: 2116/2023-2024-CASFOS/Trg Dated: 05.08.2024
<b>1</b>	<b>Name and complete address of the Institute (including phone, fax and e-mail)</b>	Central Academy for State Forest Service Post Box No. 1130, Coimbatore – 641 002 0422 – 2450313, 2451605, <a href="mailto:casfoscb-trng@gov.in">casfoscb-trng@gov.in</a> ; <a href="mailto:casfos-coimbatore@gov.in">casfos-coimbatore@gov.in</a>
<b>2</b>	<b>Title of the course</b>	Three Days Training for Personnel of Other Services on <b>“Urban Greening-Science and Strategies”</b>
<b>3</b>	<b>Duration &amp; period of the Course</b>	03 days From 07.08.2024 to 09.08.2024
<b>4</b>	<b>Name &amp; designation of the Course Director</b>	Dr. V.S. Senthilkumar, IFS Chief Conservator of Forests & Lecturer
<b>5</b>	<b>Number of officers participated</b>	27 Participated (Details in Annexure – II)
<b>6.1</b>	<b>(a) Did the institute get in touch in advance with the participants of the course?</b>	Yes, Through Phone, e-mail, and WhatsApp communications
	<b>(b) If yes, when (mention the date of communication to the officers)?</b>	Soon after receiving the nomination.
	<b>(c) Details of nomination received</b>	29 (Details in Annexure -I)
	<b>(d) How many officers received the intimation?</b>	All of them.
	<b>(e) How many officers responded?</b>	25
<b>6.2</b>	<b>(a) Were the course expectations of the participants ascertained by the institution?</b>	Yes, through Pre-training assessment exercise
	<b>(b) If yes, how and when (dates)?</b>	Yes, before the start of the training.
<b>7.1</b>	<b>(a) Was the course conducted at the institution's campus? If no, where?</b>	Yes, one and half day with field trip.
	<b>(b) Whether the course was “residential” or non-residential. If residential, whether the residential facilities were provided in the institution's own hostel or in a hotel etc.?</b>	Residential (Physical Mode) Residential facilities were provided in Institute's own Executive Hostel.

7.2	<b>(a) Total no. of working days in the course</b>	03 days
	<b>(b) Total no. of sessions planned/convened in the course</b>	13 sessions (including inaugural and valediction sessions)
	<b>(c) No. of sessions, which could not be conducted as planned with reasons</b>	Nil
		Not applicable
	<b>(d) Internal faculty hours</b>	Nil
	<b>(e) Guest faculty hours</b>	08
	<b>(f) No. of days / hours spent on field visit(s), if any</b>	1 & 1/2 Day

Enclosure (2 copies each):

- Course time-table
- List of faculties (both in-house and guest faculty)
- List of participants
- The background material supplied to the participants

8	<b>(a) Had the same or similar course been conducted earlier under the sponsorship of the MOEF/Department of Personnel and Training (Government of India)?</b>	Yes.
	<b>(b) What changes, on the basis of the feedback received in the previous course were made in the current course?</b>	Pre-assessment training form was given and the details were collected. The Contemporary topics have been included in this training by inviting experts/authorities for the field. More interactive sessions included in the training to have better understanding of the topics. Field sessions conducted in the field itself by inviting experts

9	<b>Evaluation Report received from current course participants in terms of:</b> (*1.1, 2.1, shown below refer to question number in Part C or Part E of the Evaluation Report.)	
9.1	<b>Course Content and Structure (CCS)</b>	The course content and structure were reported to be very relevant and highly appreciated by the participants with the rating of <b>89.25</b> . The course has met the Expectation of the participants as per their feedback.
9.2	<b>Training Faculty (TF)</b>	The participants have given Training faculty a rating of <b>93.16</b> . The Lectures were highly appreciated by the participants.
9.3	<b>Usefulness of the course (UOC)</b>	The participants through their feedback stated that the training course will be highly useful and gave a rating of <b>86.27</b> .
9.4	<b>Overall impression about the Course (OIC)</b>	The overall impression about the course was rated at <b>90.00</b> .
9.5	<b>Participants' views about the strengths and weaknesses as well as other aspects pertaining to the course</b> (Please attach summary as Appendix-I.)	The training received a positive appreciation from the participants. Suggestion made by them and comments by Course Director are attached as Appendix – I
9.6	<b>Logistics (including Workshop from home, Experience in online platform, Classroom online, connectivity, comfort in online and Time management etc.)</b>	The internet connectivity was very good throughout the training program and rated as <b>91.75</b> .
9.7	<b>Weighted Average</b> (Please attach summary as Appendix-II.)	The Weighted Average of the course was given a rating of <b>90.21</b> .
10	<b>General remarks of the Course Director on the nature and extent of participant's involvement in the course including attendance punctuality and interest evinced</b>	The participants attended the course with enthusiasm and showed greater involvement. They were keen to learn about the issues of the Forestry sector and were very punctual for the class room sessions and field visits.
11	<b>Suggestion highlighting the areas of improvement in the Course for future by Course Director</b>	The Lectures are to be arranged equally in both days. The time management need to be followed the Yoga/PT can be arranged.

V. D.   
Course Director

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**Comments of the Institution on how the feedback is proposed to be recycled into future programmes in terms of course content, methodology, etc.**

The Participants expressed deep appreciation for the design of the course. They reported the duration should be increased to learn more. It will be accommodated in the future Course.

  
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**Course Director's comments on  
Participants' views about the strengths and weakness pertaining to the course**

- (Note: 1. Participants' comments to Part C Question 5 which deemed appropriate to give Course Director's comment are shown in the table as Participants' views.  
2. Comments of similar nature relating to the same aspects given by different participants may be clubbed together by the Course Director)

Sl. No	Participants' views	No. of participants who have expressed the view	Course Director's comments
1	We are not managed time. Please course time will increase in next time. Thank you for all staff who involving in the training section. Thank you once again for fantastic opportunity to us.	1	Time Management to be followed.
2	Very useful.	3	-
3	Yoga & Sports or exercise can provide along with training, ID Cards can be provided, Compel and invite more people, since it is very need full training now a days	1	Yoga/Exercise may be imparted
4	This training is useful and create us awareness of tree planting gain basic knowledge on urban greening. It is very interactive and free to interact by increasing number of days of training will be more useful.	1	-
5	<b>Strength-</b> New Development taught to conserve greens, Various easy techniques shown with various success stories which motivate everyone to do so. <b>Weakness-</b> Proper Agenda can give to every department via letters, Yoga or Exercises or sport activity can be arranged along with this training	1	Yoga/Exercise may be imparted
6	Very useful training. But time duration is not enough. Need to learn from Greenery.	1	As this is 3 days training, we can't increase it.
7	All the topics dealt was appropriate and need of the hour many more trainings are needed covering all govt officials who will be able to implement urban greening in the future.	1	May be conducted next year too.
8	The sessions are dumped in last day. Instead, it is equally splitted or days to be increased.	1	Need to look into where classes are evenly arranged in next course.

VS   
Course Director



**Weighted Average calculation**

For calculation of numerical value of feedback, each factor is valued as percentage value to the top grade given to the factor. If no answer is provided, it is excluded from calculation. (cf; where number of grade is 4, percentage value be 100, 75, 50, 25). Average of numerical value of factors consisting of the element is a numerical value of the element.

<b>1. Course Content &amp; Structure (CCS) =</b>	<u>89.25</u>
1(1) Course aim met	( 93.00 )
1(2) Increase of knowledge	( 85.00 )
1(3) Relevance of content	( 85.00 )
1(4) Reading Material	( 94.00 )
 <b>2. Training Faculty (TF) =</b>	 <u>93.16</u>
2(1) Assessment of the Course content/ topics =	92.96
Contents	( 94.40 )
Presentation	( 93.41 )
Quality of Discussion/ Interaction	( 92.23 )
Meet for Objectives	( 91.80 )
2(1) Assessment of the Field Visit =	<u>93.36</u>
Contents	( 94.84 )
Meet for Objectives	( 91.88 )
 <b>3. Usefulness of the Course (UOC) =</b>	 <u>86.27</u>
3(1) How useful to you immediately	( 84.00 )
3(2) How useful to be for your future jobs	( 88.54 )
 <b>4. Overall Impression about the Course (OIC) =</b>	 <u>90.00</u>
<b>Logistics (L) =</b>	<u>91.75</u>
E1.1. Residential accommodation	( 91.60 )
E1.2. Food Quality	( 89.20 )
E1.3. Classroom Facilities	( 97.20 )
E1.4. Field Exercises	( 92.80 )
E1.5. Recreation Facilities	( 91.70 )
E1.6. Time management	( 88.00 )
 <b><u>Weighted Average for the Course :</u></b>	 <u><u>90.21</u></u>

For calculation of Weighted Average (WA), following formula is used.  
 $WA = (CCS (100\%) + TF (100\%) + UOC (75\%) + OIC (100\%) + L (75\%)) * 100/450$



**LIST OF FACULTIES****Appendix - III***(Both in-house and guest faculty)*

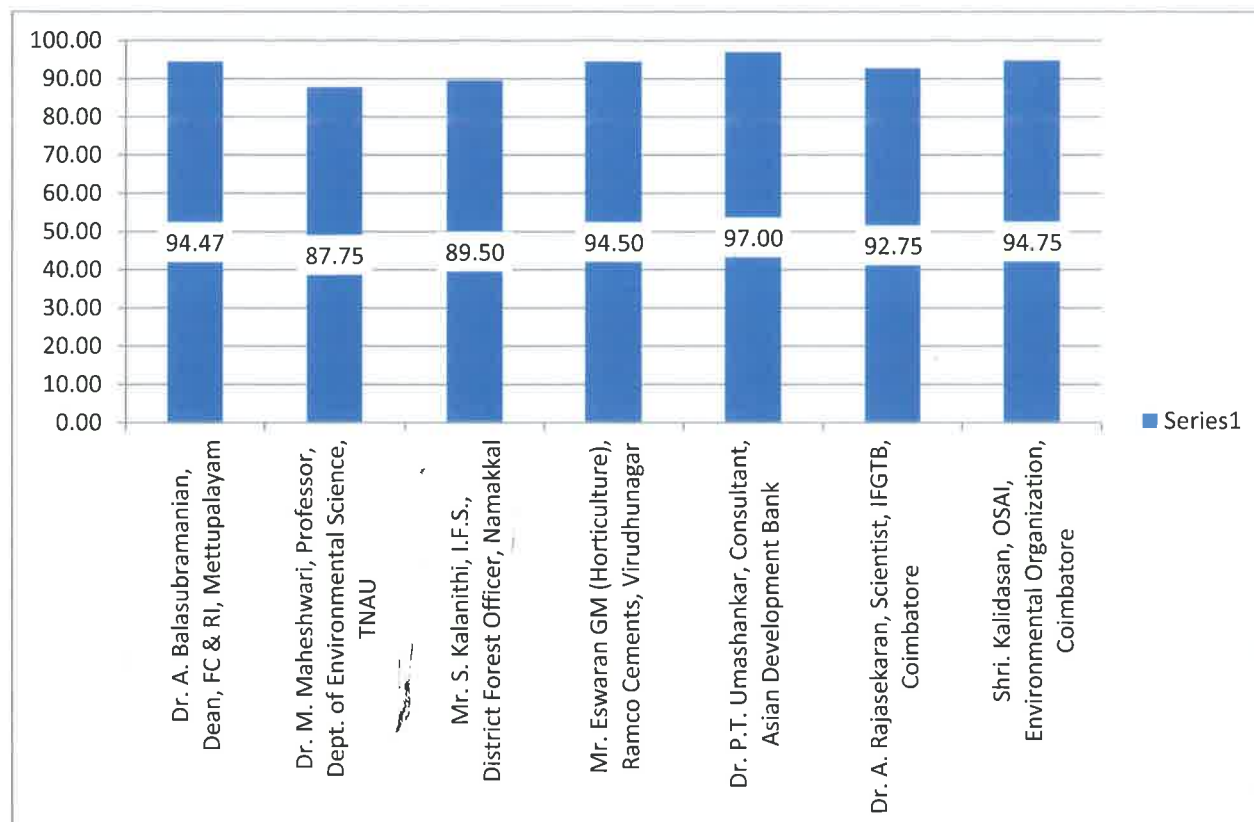
Sl. No.	Name of Resource Person	Topic	Contact details
1.	Dr. A. Balasubramanian, Dean, FC & RI, Mettupalayam	Urban Greening and Pollution Abatement	94435 05845
2.	Dr. M.M. Dominic Savio, Scientist-E, IFGTB	Field Visit to Vanathukkal Tirupur	-
3.	Dr. M. Maheshwari, Professor, Dept. of Environmental Science, TNAU, Coimbatore	Solid Waste Management- It's impact on urban greening	94420 14059
4.	Mr. S. Kalanithi, I.F.S., District Forest Officer, Namakkal	Urban Greening- problems and opportunities -case study	94897 96979
5.	Mr. Eswaran GM (Horticulture), Ramco Cements, Virudhunagar	Miyawaki Plantation- Need of the hour for urban Greening	94866 67804
6.	Dr. P.T. Umashankar, Consultant, Asian Development Bank	Landscape Architecture	93810 39758
7.	Dr. A. Rajasekaran, Scientist, IFGTB, Coimbatore	Climate change necessitate Urban Greening	94894 02805
8.	Shri. Kalidasan, OSAI, Environmental Organization, Coimbatore	Need for Urban Greening to compact Climate change-NGO's Perspective	94430 22655

**FEEDBACK ON RESOURCE PERSONS**

The scores given to the Resource persons by the participants on four criteria and its average: -

Guest Lecturers	Contents	Presentations	Interaction	Objectives	Total	Average
Dr. A. Balasubramanian, Dean, FC & RI, Mettupalayam	95.79	96.84	92.63	92.63	377.89	94.47
Dr. M. Maheshwari, Professor, Dept. of Environmental Science, TNAU	89.00	87.00	88.00	87.00	351.00	87.75
Mr. S. Kalanithi, I.F.S., District Forest Officer, Namakkal	92.00	89.00	87.00	90.00	358.00	89.50
Mr. Eswaran GM (Horticulture), Ramco Cements, Virudhunagar	95.00	95.00	95.00	93.00	378.00	94.50
Dr. P.T. Umashankar, Consultant, Asian Development Bank	99.00	100.00	95.00	94.00	388.00	97.00
Dr. A. Rajasekaran, Scientist, IFGTB, Coimbatore	94.00	93.00	92.00	92.00	371.00	92.75
Shri. Kalidasan, OSAI, Environmental Organization, Coimbatore	96.00	93.00	96.00	94.00	379.00	94.75

**Fig.1** The overall average assessment of resource persons in Classroom lectures done by participants (Scale/0 - 100)





GOVERNMENT OF INDIA  
MINISTRY OF ENVIRONMENT, FOREST & CLIMATE CHANGE  
CENTRAL ACADEMY FOR STATE FOREST SERVICE  
POST BOX NO.1130, R.S.PURAM (POST),  
COIMBATORE-641 002



**Timeline for Training of Personnel of Other Services**  
**Topic: “Urban Greening-Science and Strategies”**  
**(07<sup>th</sup> to 09<sup>th</sup> August, 2024)**

Day 01, 07 <sup>th</sup> August, 2024 (Wednesday)			
Venue: Corbett Hall, Vana Vigyan Building, CASFOS, Coimbatore			
Session	Topic		Time
Registration & Inauguration	Registration		09 00 – 09 30 Hrs.
	Inaugural session		09 30 – 10 00 Hrs.
Brief Overview of the Course and Introduction (10 00 – 10 15 Hrs.)			
Group Photo and High Tea (10 15 – 10 30 Hrs.)			
Session 01	Urban Greening and Pollution Abatement	Dr. A. Balasubramanian, Dean, FC & RI, Mettupalayam.	10 30 – 11 45 Hrs.
Session 02	Visit to Gass Forest Museum Dr. V.S. Senthil Kumar, IFS, CCF & Lecturer CASFOS, Coimbatore		11 45 – 13 00 Hrs.
Lunch Break (13 00 – 14 00 Hrs.)			
Session 03	Field Visit to Vanathukkul, Tirupur Dr. M.M. Dominic Savio, Scientist-E, IFGTB		14 30 – 18 30 Hrs.
Day 02, 08 <sup>th</sup> August, 2024 (Thursday)			
Session 04	Visit to Ecotourism site (Baralikadu)		09 00 – 16 30 Hrs.
Evening 17 00 PM Proceed to Coimbatore			

<b>Day 03, 09<sup>th</sup>, 2024 (Friday)</b>			
<b>Venue: Corbett Hall, Vana Vigyan Building, CASFOS, Coimbatore</b>			
<b>Session 5</b>	<b>Solid Waste Management- It's impact on urban greening.</b>	Dr. M. Maheshwari, Professor, Dept. of Environmental Science, TNAU, Coimbatore.	<b>09 00 – 10 00 Hrs.</b>
<b>Session 6</b>	<b>Urban Greening- problems and opportunities -case study</b>	Mr. S. Kalanithi, I.F.S., District Forest Officer, Namakkal	<b>10 00 – 11 00 Hrs.</b>
<b>Tea Break (11 00- 11 15Hrs)</b>			
<b>Session 7</b>	<b>Miyawaki Plantation- Need of the hour for urban Greening</b>	Mr. Eswaran GM (Horticulture), Ramco Cements, Virudhunagar	<b>11 15- 12 15 Hrs.</b>
<b>Session 8</b>	<b>Landscape Architecture</b>	Dr. P.T. Umashankar, Consultant, Asian Development Bank	<b>12 15- 13 15 Hrs.</b>
<b>Course Lunch (13 15 - 14 15Hrs)</b>			
<b>Session 9</b>	<b>Climate change necessitate Urban Greening</b>	Dr. A. Rajasekaran, Scientist, IFGTB, Coimbatore	<b>14 15 – 15 00 Hrs.</b>
<b>High Tea (15 00 - 15 20Hrs)</b>			
<b>Session 10</b>	<b>Need for Urban Greening to compact Climate change-NGO's Perspective</b>	Shri. Kalidasan, OSAI, Environmental Organization, Coimbatore.	<b>15 20- 16 30 Hrs.</b>
<b>Session 11</b>	<b>Group Discussion</b>		<b>16 30 – 17 30 Hrs.</b>
<b>Session 12</b>	<b>Valedictory Function &amp; Certificate Distribution</b>		<b>17 30-18 00 Hrs.</b>

**Course Co-Ordinator:** Dr. V.S. Senthilkumar, IFS., CCF & Lecturer, CASFOS, Coimbatore.

-Sd-  
**PRINCIPAL**  
**CENTRAL ACADEMY FOR STATE FOREST SERVICE**  
**COIMBATORE – 641 002**

**Annexure – I**

List of Officials Nominated for the Three Days Training for Personnel of Other Services on “Urban Greening-Science and Strategies” on from (07.08.2024 to 09.08.2024).

<b>Sl. No</b>	<b>Name of the Participant</b>	<b>Designation</b>	<b>Place of Posting</b>	<b>Contact Number</b>
1.	Mrs. M. Zareena Bagam	Assistant Director of Horticulture, Horticulture & Plantation Crops	Erode	9894592756
2.	Mrs. S. Muthukumari	Assistant Director of Horticulture & Plantation Crops	Erode	96886 75883
3.	Mrs. M. Umashankari	Assistant Director of Horticulture & Plantation Crops	Tirupur	96262 83077
4.	Mrs. A. Kalpana	Horticulture Officer, Horticulture & Plantation Crops	Coimbatore	83000 02215
5.	Mrs. M. Monisha	Horticulture Officer, Horticulture & Plantation Crops	Coimbatore	83000 02215
6.	Mrs. K. Swarnalatha	Assistant Director of Horticulture, Horticulture & Plantation Crops	Tirupur	97918 91288
7.	Mr. R.J. Ramesh	Assistant Director of Horticulture, Horticulture & Plantation Crops	Tirupur	97867 73359
8.	Dr. M. Jamunadevi	Assistant Director of Horticulture, Horticulture & Plantation Crops	Coimbatore	95856 65505
9.	Mrs. P. Kanimozhi	Horticulture Officer, Horticulture & Plantation Crops	Erode	94420 94081
10.	Ms. R. Rathina Bharathi	Horticulture Officer, Horticulture & Plantation Crops	Tirupur	94889 28722
11.	Ms. S. Malarvizhi	Junior Draughting Officer, NABARD & Rural Roads-Highways	Tirupur	63815 66645
12.	Mr. M. Pugazhendi	Assistant Divisional Engineer, Highways Construction and Maintenance	Trichy	98429 31125
13.	Mr. S.G. Anand	Assistant Divisional Engineer, Highways	Madurai	94431 32249
14.	Mrs. S.M. Sivaselvi	Assistant Divisional Engineer, Highways Construction and Maintenance	Salem	94428 48734

15.	Mr. S. Arunmozhi	Junior Draughting Officer, Highways, NABARD & Rural roads	Coimbatore	84288 44227
16.	Mr. V. Arun	Deputy Block Development Officer, DRDA	The Nilgiris	96596 46330
17.	Mr. S. Muruganantham	Zonal Deputy Block Development Officer, DRDA	The Nilgiris	94886 83529
18.	Mr. S.M. Abuthahir	Zonal Deputy Block Development Officer, DRDA	The Nilgiris	90431 16443
19.	Mr. R. Manokaran	Junior Engineer, Municipality	Coimbatore	97917 55850
20.	Mr. N. Appusamy	Junior Engineer, Municipal Corporation	Tirupur	94421 40371
21.	Mr. S. Senthil Kumar	Junior Engineer, Municipality	Namakkal	99655 22499
22.	Mr. V. Gandhi	Public Works Overseer, Municipality	Tirupur	99654 03182
23.	Mr. C.D. Srinivasan	Assistant engineer, Municipality	Tirupur	88071 04592
24.	Mr. A. Venkatachalam	Assistant Engineer, Municipality	Tirupur	88380 33770
25.	Mr. K. Saravanan	Overseer, Municipality	Namakkal	75501 08648
26.	Mr. S.M. Hari Prasath	Junior Engineer, Municipal Corporation	Coimbatore	81489 10364
27.	Mr. G. Sahool Hameed	Overseer, Municipality	Erode	94864 92445
28.	Mr. Krishnamoorthy	Zonal Deputy Block Development Officer, DRDA	The Nilgiris	-
29.	Mr. P. Santhosh	Overseer, Municipality	Erode	70106 57167

  
PRINCIPAL

**Annexure – II**

List of Officials attended the Three Days Training for Personnel of Other Services on “**Urban Greening-Science and Strategies**” on from (07.08.2024 to 09.08.2024).

<b>Sl. No</b>	<b>Name of the Participant</b>	<b>Designation</b>	<b>Place of Posting</b>	<b>Contact Number</b>
1.	Mrs. M. Zareena Bagam	Assistant Director of Horticulture, Horticulture & Plantation Crops	Erode	9894592756
2.	Mrs. S. Muthukumari	Assistant Director of Horticulture & Plantation Crops	Erode	96886 75883
3.	Mrs. M. Umashankari	Assistant Director of Horticulture & Plantation Crops	Tirupur	96262 83077
4.	Mrs. A. Kalpana	Horticulture Officer, Horticulture & Plantation Crops	Coimbatore	83000 02215
5.	Mrs. M. Monisha	Horticulture Officer, Horticulture & Plantation Crops	Coimbatore	83000 02215
6.	Mrs. K. Swarnalatha	Assistant Director of Horticulture, Horticulture & Plantation Crops	Tirupur	97918 91288
7.	Mr. R.J. Ramesh	Assistant Director of Horticulture, Horticulture & Plantation Crops	Tirupur	97867 73359
8.	Dr. M. Jamunadevi	Assistant Director of Horticulture, Horticulture & Plantation Crops	Coimbatore	95856 65505
9.	Mrs. P. Kanimozhi	Horticulture Officer, Horticulture & Plantation Crops	Erode	94420 94081
10.	Ms. R. Rathina Bharathi	Horticulture Officer, Horticulture & Plantation Crops	Tirupur	94889 28722
11.	Ms. S. Malarvizhi	Junior Draughting Officer, NABARD & Rural Roads-Highways	Tirupur	63815 66645
12.	Mr. M. Pugazhendi	Assistant Divisional Engineer, Highways Construction and Maintenance	Trichy	98429 31125
13.	Mr. S.G. Anand	Assistant Divisional Engineer, Highways	Madurai	94431 32249
14.	Mrs. S.M. Sivaselvi	Assistant Divisional Engineer, Highways Construction and Maintenance	Salem	94428 48734



15.	Mr. S. Arunmozhi	Junior Draughting Officer, Highways, NABARD & Rural roads	Coimbatore	84288 44227
16.	Mr. V. Arun	Deputy Block Development Officer, DRDA	The Nilgiris	96596 46330
17.	Mr. S. Muruganantham	Zonal Deputy Block Development Officer, DRDA	The Nilgiris	94886 83529
18.	Mr. S.M. Abuthahir	Zonal Deputy Block Development Officer, DRDA	The Nilgiris	90431 16443
19.	Mr. R. Manokaran	Junior Engineer, Municipality	Coimbatore	97917 55850
20.	Mr. N. Appusamy	Junior Engineer, Municipal Corporation	Tirupur	94421 40371
21.	Mr. S. Senthil Kumar	Junior Engineer, Municipality	Namakkal	99655 22499
22.	Mr. V. Gandhi	Public Works Overseer, Municipality	Tirupur	99654 03182
23.	Mr. C.D. Srinivasan	Assistant engineer, Municipality	Tirupur	88071 04592
24.	Mr. A. Venkatachalam	Assistant Engineer, Municipality	Tirupur	88380 33770
25.	Mr. K. Saravanan	Overseer, Municipality	Namakkal	75501 08648
26.	Mr. S.M. Hari Prasath	Junior Engineer, Municipal Corporation	Coimbatore	81489 10364
27.	Mr. G. Sahool Hameed	Overseer, Municipality	Erode	94864 92445

  
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**Annexure – III**

List of Officials not attended the Three Days Training for Personnel of Other Services on “Urban Greening-Science and Strategies” on from (07.08.2024 to 09.08.2024).

<b>Sl. No</b>	<b>Name of the Participant</b>	<b>Designation</b>	<b>Place of Posting</b>	<b>Contact Number</b>
1.	Mr. Krishnamoorthy	Zonal Deputy Block Development Officer, DRDA	The Nigiris	-
2.	Mr. P. Santhosh	Overseer, Municipality	Erode	70106 57167

  
PRINCIPAL

Photographs of the Training Program

Annexure – IV












**GOVERNMENT OF INDIA**  
**MINISTRY OF ENVIRONMENT, FOREST & CLIMATE CHANGE**  
**CENTRAL ACADEMY FOR STATE FOREST SERVICE**  
**POST BOX NO.: 1130, R. S. PURAM POST**  
**COIMBATORE – 641 002**

**Three Days Training for the Personnel of Other Services**  
The Expenditure details of the “Urban Greening-Science and Strategies” held  
from 07.08.2024 to 09.08.2024

Sl. No.	Name of the Items	Rates
1.	Boarding and Lodging	Rs.3,000/- per participant x 27 Participants x 3 days = Rs. 2,43,000/-
2.	(i) TA / DA of resource persons including honorarium. (ii) TA of participants restricted to Train/Bus Fare including part compensation for loss of baggage for non-government persons (lumpsum).	Rs.90,000/-
3.	Expenses towards field trip	Rs.45,000/-
4.	Training Materials with kit (Rs. 1,000/- X 27 = Rs. 27,000/-)	Rs. 27,000/-
5.	Banner and other required advertisement needs	Rs. 35,000/-
6.	Miscellaneous Expenditure of the Institute for printing and local arrangements	
	<b>TOTAL</b> <b>(Rupees Four Lakhs Forty Thousand Only)</b>	<b>Rs. 4,40,000/-</b>

  
**PRINCIPAL**

**CENTRAL ACADEMY FOR STATE FOREST SERVICE**  
**COIMBATORE – 641 002**



**Note please:**

**Appendices**

Appendix – I	Course Director's comments on Participants' views
Appendix – II	Numerical value of feedback and Weighted Average
Appendix – III	List of faculties (both in-house and guest faculty)
Appendix – IV	Graphic Representation of Resource Persons
Appendix – V	Final Course Timeline

**Annexures**

Annexure – I	List of Officers Nominated
Annexure – II	List of Officers attended
Annexure – III	List of Officers not attended
Annexure – IV	Photographs of the Training
Annexure – V	Detail of expenditure incurred during the Training Program

**ENCLOSURES**

1. *Background material supplied to the participants (Soft Copy/DVD)*
  - a. *Reading Material (if any)*
  - b. *PowerPoint Presentation*
  - c. *Evaluation – Excel Working File*
2. *Photographs of Lecture/Field visit etc.*