



Government of India
Ministry of Environment, Forest & Climate Change
Directorate of Forest Education
Central Academy for State Forest Service Coimbatore

COURSE REPORT

ON

**Five Days Workshop for In-service SFS Officers/Sr.
Range Officers on
"General Refresher Course"**

27th -31st January, 2025

Physical Mode



Course Coordinator

Smt. N. Viji, IFS,

**Deputy Conservator of Forests & Lecturer,
CASFOS, Coimbatore**

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COURSE REPORT

| | | |
|---|--|--|
| MoEF's /DFE's letter number and date | | 4-935/Trg. -II/DFT-2023/3457, dated 14/01/2025 |
| Institute's reference number | | No.: 68/2024-CASFOS/In-service Trg. Dated: 09.01.2025 |
| 1 | Name and complete address of the Institute (including phone, fax and e-mail) | Central Academy for State Forest Service Post Box No. 1130, Coimbatore – 641 002 0422 – 2450313, 2451605, casfoscb-trng@gov.in ; casfos-coimbatore@gov.in |
| 2 | Title of the course | Five Days Workshop for In-service SFS Officers & Sr. Range Officers on “General Refresher Course” |
| 3 | Duration & period of the Course | 05 days From 27.01.2025 to 31.01.2025 |
| 4 | Name & designation of the Course Director | Smt. N. Viji, IFS Deputy Conservator of Forests & Lecturer |
| 5 | Number of officers participated | 16 Participated (Details in Annexure – II) |
| 6.1 | (a) Did the institute get in touch in advance with the participants of the course? | Yes, Through Phone, e-mail, and WhatsApp communications |
| | (b) If yes, when (mention the date of communication to the officers)? | Soon after receiving the nomination. |
| | (c) Details of nomination received | 21 (Details in Annexure -I) |
| | (d) How many officers received the intimation? | All of them. |
| | (e) How many officers responded? | 21 |
| 6.2 | (a) Were the course expectations of the participants ascertained by the institution? | Yes, through Pre-training assessment exercise |
| | (b) If yes, how and when (dates)? | Yes, before the start of the training. |
| 7.1 | (a) Was the course conducted at the institution's campus? If no, where? | Yes, one and half day with field trip. |
| | (b) Whether the course was “residential” or non-residential. If residential, whether the residential facilities were provided in the institution's own hostel or in a hotel etc.? | Residential (Physical Mode) Residential facilities were provided in Institute's own Executive Hostel at Campus. For Field visit government and private accommodation arranged. |


| | | |
|-----|---|--|
| 7.2 | (a) Total no. of working days in the course | 05 days |
| | (b) Total no. of sessions planned/convened in the course | 16 sessions (Excluding inaugural and valediction sessions) |
| | (c) No. of sessions, which could not be conducted as planned with reasons | Nil |
| | | Not applicable |
| | (d) Internal faculty hours | 01 |
| | (e) Guest faculty hours | 14 |
| | (f) No. of days / hours spent on field visit(s), if any | 1 and 1/2 Day |

Enclosure (2 copies each):

- Course time-table
- List of faculties (both in-house and guest faculty)
- List of participants
- The background material supplied to the participants

| | | |
|---|---|--|
| 8 | (a) Had the same or similar course been conducted earlier under the sponsorship of the MOEF/Department of Personnel and Training (Government of India)? | Yes. For 6 days from 12.12.2022 to 17.12.2022 sponsored by MoEF&CC |
| | (b) What changes, on the basis of the feedback received in the previous course were made in the current course? | As the previous course was conducted online mode participants feedback mainly centered around the more practical sessions and offline mode. Hence, this course was designed to include more field oriented sessions(1.5 days out of 5 days) and case study based sessions. |

| | | |
|-----|--|---|
| 9 | Evaluation Report received from current course participants in terms of: (*1.1, 2.1, shown below refer to question number in Part C or Part E of the Evaluation Report.) | |
| 9.1 | Course Content and Structure (CCS) | The course content and structure were reported to be very relevant and highly appreciated by the participants with the rating of 94.92 . The course has met the Expectation of the participants as per their feedback. |
| 9.2 | Training Faculty (TF) | The participants have given Training faculty a rating of 88.56 . The Lectures were highly appreciated by the participants. |
| 9.3 | Usefulness of the course (UOC) | The participants through their feedback stated that the training course will be highly useful and gave a rating of 91.41 . |
| 9.4 | Overall impression about the Course (OIC) | The overall impression about the course was rated at 93.75 . |
| 9.5 | Participants' views about the strengths and weaknesses as well as other aspects pertaining to the course (Please attach summary as Appendix-I.) | The training received a positive appreciation from the participants. Suggestion made by them and comments by Course Director are attached as Appendix – I |
| 9.6 | Logistics (including Workshop from home, Experience in online platform, Classroom online, connectivity, comfort in online and Time management etc.) | The internet connectivity was very good throughout the training program and rated as 91.68 . |
| 9.7 | Weighted Average (Please attach summary as Appendix-II.) | The Weighted Average of the course was given a rating of 92.12 . |
| 10 | General remarks of the Course Director on the nature and extent of participant's involvement in the course including attendance punctuality and interest evinced | The participants attended the course with enthusiasm and showed greater involvement. They were keen to learn about the issues of the Forestry sector and were very punctual for the class room sessions and field visits. |
| 11 | Suggestion highlighting the areas of improvement in the Course for future by Course Director | The course was attended mostly by officers of few states i.e.,10 states and 1 UT. If in future more states send their nomination it will increase the diversity and peer learning. |


Course Director

12

Comments of the Institution on how the feedback is proposed to be recycled into future programmes in terms of course content, methodology, etc.

We are trying out level best to keep offline session. However due to last minute change in program of resource persons we have to keep online sessions. In future we will keep replacement for officers (or) resource person. Who are not able to attend in person more peer discussion and experience sharing session nice be incorporated over all the rating for training is very good we will continue to improve.


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Course Director's comments on

Participants' views about the strengths and weakness pertaining to the course

(Note: 1. Participants' comments to Part C Question 5 which deemed appropriate to give Course Director's comment are shown in the table as Participants' views.

2. Comments of similar nature relating to the same aspects given by different participants may be clubbed together by the Course Director)

| Sl. No | Participants' views | No. of participants who have expressed the view | Course Director's comments |
|--------|--|---|---|
| 1 | The Training course was very interesting as well as informative. Offline session was little bit boring. Field visit should be more than one day. | 1 | 1. Due to commencement of Parliamentary session the speaker has changed his travel plan as they were from Delhi and Bhopal. Hence online session was conducted. In future this may be taken care of. 2. As already out of 5 days 1.5 days were kept for field visit. |
| 2 | All Classroom session of Dr. N.S. Manoharan may be incorporate his vast experience and knowledge shall be provided as study material. May be some group activities (Forest Offence case cracking etc.) include along with classroom session. | 1 | 1. As it was field session PPT/study material was not provided by the resource person. May be considered for future course. 2. As this is General Refresher course time and objectives don't permit to conduct such sessions as this kind of activities will be included in the courses related to Legal issues. |
| 3 | Field visit to Anamalai Tiger Reserve and Parambikulam Tiger Reserve was excellent and Elephant Captive Management technique learning was good such training should be continued in future. | 1 | May be continued in forthcoming trainings too. |
| 4 | It was a very useful training program as I was not aware any term as consortium agro-forestry, latest forestry techniques. But, now after attending this training I am very well informed with these terms. | 1 | - |
| 5 | Excellent Infrastructure and human resources are the strength. Course clerking has to improve it may include more classes can modern challenges and nomedical measures. | 1 | - |
| 6 | More field lecture based, study case-based law enforcement of IFA 1927 (Amendment 2023) WLA 1972 with Amendments, CA 1980 with amendments. Weakness some time too much material at single time is delivered. | 1 | As this is General Refresher Course importance was given to introduce more new topics/advancements to the field officials. |
| 7 | The Course enhanced my knowledge on wildlife crime detection, captive elephant management and urban forestry. The | 1 | May be incorporated in next course. |

| | | | |
|----|--|---|--|
| | course contents were good, but one /two classes appear to be less effective and repetitive. It could be better if there were more field exposure and more classes on wildlife crime and human wildlife conflict mitigation. | | |
| 8 | There is nothing to say adversely about the conduct of course, facilities were good, but participants of trainees should be more in number representing more states. Also, it is a humble suggestion to conduct a course for a particular batch trainee, who have trained from these institutions, at least for a together of there. | 1 | Even though states were requested to nominate the participants well in advance by DFE, Dehradun and DO letter was sent from this institution, only 12 states and 1 UT has sent their nomination and out of those 11 states and 1 UT officials participated in this training. |
| 9 | The Course schedule is well prepared, Accommodation, food, field visit everything is excellent. Suggestions- More Field Visits | 1 | |
| 10 | Course contents, arrangements, accommodation food and everything was well organized and comfortable. | 1 | |


Course Director

Weighted Average calculation

For calculation of numerical value of feedback, each factor is valued as percentage value to the top grade given to the factor. If no answer is provided, it is excluded from calculation. (cf; where number of grade is 4, percentage value be 100, 75, 50, 25). Average of numerical value of factors consisting of the element is a numerical value of the element.

1. Course Content & Structure (CCS) =

94.92

| | |
|----------------------------|-----------|
| 1(1) Course aim met | (96.88) |
| 1(2) Increase of knowledge | (92.19) |
| 1(3) Relevance of content | (96.88) |
| 1(4) Reading Material | (93.75) |

2. Training Faculty (TF) =

88.56

| | |
|---|--------------|
| 2(1) Assessment of the Course content/ topics = | 89.80 |
| Contents | (91.27) |
| Presentation | (88.88) |
| Quality of Discussion/ Interaction | (89.70) |
| Meet for Objectives | (89.33) |

2(1) Assessment of the Field Visit =

87.33

| | |
|---------------------|-----------|
| Contents | (88.00) |
| Meet for Objectives | (86.67) |

3. Usefulness of the Course (UOC) =

91.41

| | |
|--|-----------|
| 3(1) How useful to you immediately | (90.63) |
| 3(2) How useful to be for your future jobs | (92.19) |

4. Overall Impression about the Course (OIC) =

93.75

Logistics (L) =

91.68

| | |
|---------------------------------|-----------|
| E1.1. Residential accommodation | (91.90) |
| E1.2. Food Quality | (83.10) |
| E1.3. Classroom Facilities | (99.40) |
| E1.4. Field Exercises | (95.00) |
| E1.5. Recreation Facilities | (86.30) |
| E1.6. Time management | (94.40) |

Weighted Average for the Course:

92.12

For calculation of Weighted Average (WA), following formula is used.
 $WA = (CCS (100\%) + TF (100\%) + UOC (75\%) + OIC (100\%) + L (75\%)) * 100/450$

LIST OF FACULTIES*(Both in-house and guest faculty)*

| Sl. No. | Name of Resource Person | Topic | Contact details |
|---------|---|--|-----------------|
| 1. | Shri G. Chandrasekaran, DCF, (Retd.), TNFA | Search, Seizure, Confiscation/Investigation Procedure | 94435 17717 |
| 2. | Shri M. Naveen, Scientist, Asian Elephant Conservation Research and Conflict Management Centre, Coimbatore. | AI based early Warning System | 90098 79523 |
| 3. | Shri. K. Karthikeyan IFS, AIGF, Regional Office, Chennai | Van (Sanrakshan evam samvardhan) Adhiniyam,1980 and its implementation in FCA Projects | 94003 12691 |
| 4. | Shri Hemant Singh IFS, AIGF (NTCA), New Delhi. | Tiger Conservation in India (Online session) | - |
| 5. | Shri S. Narendrababu IFS, DCF, IFGTB, Coimbatore | Human Animal Conflict | 94870 85795 |
| 6. | Shri Sujith, Deputy Director, Parambikulam Tiger Reserve | Management Issues & Challenges in PMTR: Interaction with Field Officials | - |
| 7. | Dr. N. S. Manoharan, Former Addl. Director Animal Husbandry & Former Forest Veterinary Officer (Retd.) | Captive Elephant management | 94439 37554 |
| 8. | Shri M. Maranko, Former Asst. Director, WCCB, Western Region, Navi Mumbai | Wildlife Crime Investigation | 99876 81037 |
| 9. | Shri M. Raj kumar IFS, Protector of Emigrants, Tamilnadu & Puducherry | Forest Fire Management Case study of Dzuku valley | 70859 95177 |
| 10. | Dr. Dhanya Bhaskar, Associate Professor, IIFM, Bhopal | Ecosystem Services (Online Session) | 98443 16406 |
| 11. | Dr. K. T. Parthiban, Professor, Dept. of Agroforestry, Forest College and Research Institute | Consortium Agroforestry | 88708 08289 |
| 12. | Dr. A. Balasubramanian, Professor & Head, Dept. of Silviculture & NRM, Forest College and Research Institute | Latest Trends in Forestry Research | 94435 05845 |
| 13. | Shri S. Kalanithi IFS, CF, Namakkal | Urban Forestry, Scopes & Challenges | 94897 96979 |

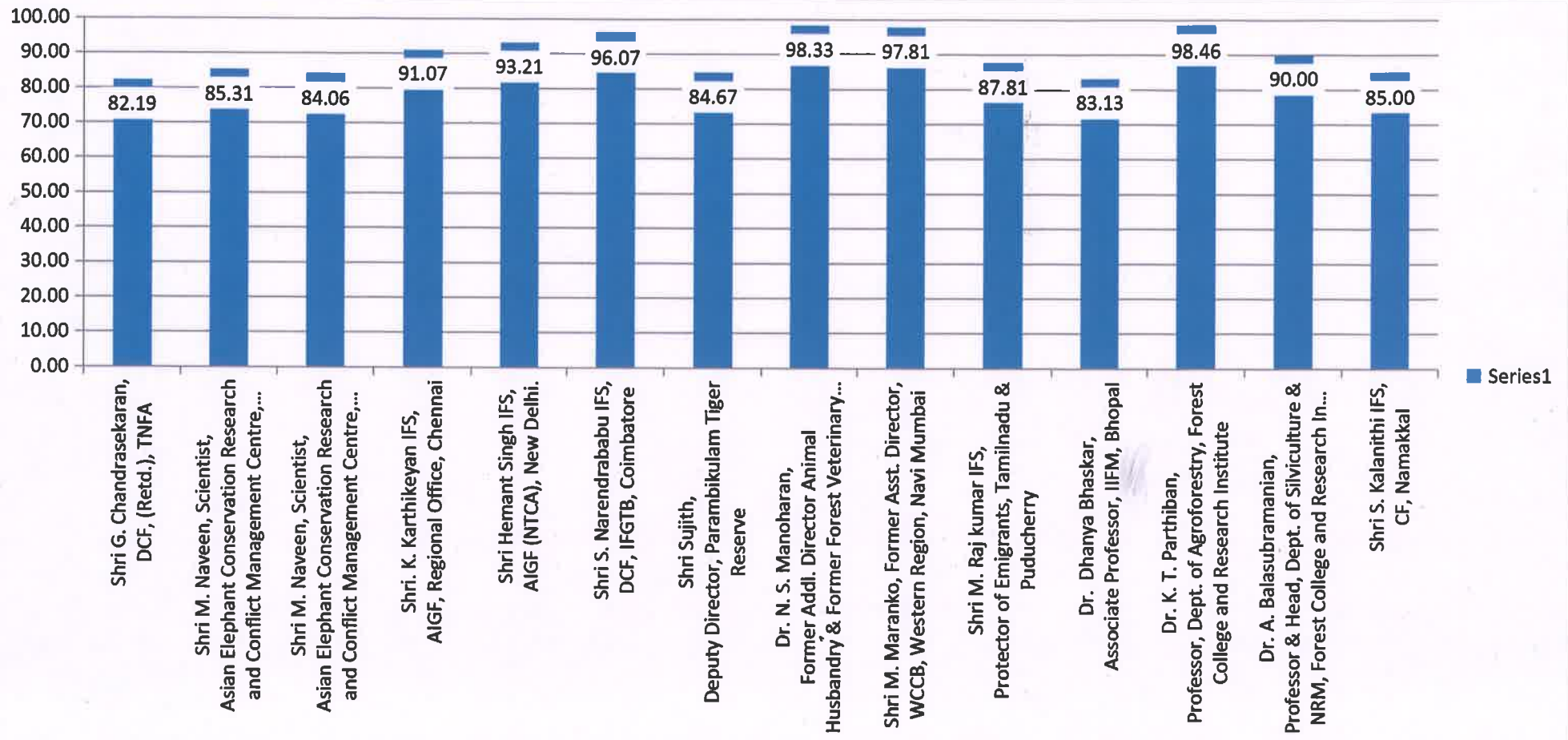
Appendix IV**FEEDBACK ON RESOURCE PERSONS**

The scores given to the Resource persons by the participants on four criteria and its average: -

| Guest Lecturers | Contents | Presentation | Interaction | Objectives | Total | Average |
|--|----------|--------------|-------------|------------|--------|---------|
| Shri G. Chandrasekaran, DCF, (Retd.), TNFA | 82.50 | 81.25 | 82.50 | 82.50 | 328.75 | 82.19 |
| Shri M. Naveen, Scientist, Asian Elephant Conservation Research and Conflict Management Centre, Coimbatore | 85.00 | 83.75 | 86.25 | 86.25 | 341.25 | 85.31 |
| Shri M. Naveen, Scientist, Asian Elephant Conservation Research and Conflict Management Centre, Coimbatore | 83.75 | 83.75 | 86.25 | 82.50 | 336.25 | 84.06 |
| Shri. K. Karthikeyan IFS, AIGF, Regional Office, Chennai | 92.86 | 90.00 | 90.00 | 91.43 | 364.29 | 91.07 |
| Shri Hemant Singh IFS, AIGF (NTCA), New Delhi. | 97.14 | 92.86 | 92.86 | 90.00 | 372.86 | 93.21 |
| Shri S. Narendrababu IFS, DCF, IFGTB, Coimbatore | 97.14 | 94.29 | 97.14 | 95.71 | 384.29 | 96.07 |
| Shri Sujith, Deputy Director, Parambikulam Tiger Reserve | 86.67 | 81.33 | 85.33 | 85.33 | 338.67 | 84.67 |
| Dr. N. S. Manoharan, Former Addl. Director Animal Husbandry & Former Forest Veterinary Officer (Retd.) | 100.00 | 96.00 | 98.67 | 98.67 | 393.33 | 98.33 |
| Shri M. Maranko, Former Asst. Director, WCCB, Western Region, Navi Mumbai | 97.50 | 97.50 | 97.50 | 98.75 | 391.25 | 97.81 |
| Shri M. Raj kumar IFS, Protector of Emigrants, TN & Puducherry | 87.50 | 88.75 | 88.75 | 86.25 | 351.25 | 87.81 |
| Dr. Dhanya Bhaskar, Associate Professor, IIFM, Bhopal | 86.25 | 82.50 | 81.25 | 82.50 | 332.50 | 83.13 |
| Dr. K. T. Parthiban, Professor, Dept. of Agroforestry, Forest College and Research Institute | 98.46 | 100.00 | 98.46 | 96.92 | 393.85 | 98.46 |
| Dr. A. Balasubramanian, Professor & Head, Dept. of Silviculture & NRM, Forest College and Research Institute | 92.31 | 89.23 | 87.69 | 90.77 | 360.00 | 90.00 |
| Shri S. Kalanithi IFS, CF, Namakkal | 90.77 | 83.08 | 83.08 | 83.08 | 340.00 | 85.00 |

Fig.1 The overall average assessment of resource persons in Classroom lectures done by participants

(Scale 0 - 100)





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MINISTRY OF ENVIRONMENT, FOREST & CLIMATE CHANGE
CENTRAL ACADEMY FOR STATE FOREST SERVICE
POST BOX NO. 1130, R. S. PURAM, COIMBATORE – 641 002
Telephone: 0422 – 2451605 & 2450313 Fax :0422 – 2968020



APPENDIX-V

TIMELINE FOR "GENERAL REFRESHER COURSE" from 27-01-2025 to 31-01-2025

| DAY | (Session – I) | 10 45 to 11 00 | (Session – II) | | 13 00 to 14 00 | (Session – III) | 15 30 to 15 45 | (Session – IV) | Submission of Feedback forms |
|---|--|----------------------------|---|---|----------------------------|--|--|-------------------------------------|------------------------------|
| | 09 30 to 10 45 | | 11 00 to 12 30 | 12 30 to 13 00 | | 14 00 to 15 30 | | 15 45 to 17 15 | |
| DAY I Monday 27.01.2025 | Registration & Inauguration | Tea Break | Search, Seizure, Confiscation/Investigation Procedure Shri G. Chandrasekaran, DCF, (Retd.), TNFA | Interaction with Officer Trainees of SF S course 2023-25 Batch | Lunch Break | Field Visit AI based early Warning System Shri M. Naveen, Scientist, Asian Elephant Conservation Research and Conflict Management Centre, Coimbatore. | Field Visit AI based early Warning System Shri M. Naveen, Scientist, Asian Elephant Conservation Research and Conflict Management Centre, Coimbatore. | Submission of Feedback forms | |
| DAY II Tuesday 28.01.2025 | Van (Sarrakohan evam samvardhan) Adhiniyam, 1980 and its Implementation in FCA Projects Shri. K. Karthikeyan IFS, AIGP, Regional Office, Chennai | | Tiger Conservation in India (Online session) Shri Hemant Singh IFS, AIGP (NTCA), New Delhi. | | | Human Animal Conflict Shri S. Narendrababu IFS, DCF, IFGTB, Coimbatore | Field Visit to ATR/PTR | | |
| DAY III Wednesday 29.01.2025 | Field Visit to ATR/PTR | | Field Visit to ATR/PTR | | | Management Issues & Challenges in PMTR: Interaction with Field Officials Shri Sujith, Deputy Director, Parambikulam Tiger Reserve | Captive Elephant management: Venue-Top Slip Dr. N. S. Manoharan, Former Add. Director Animal Husbandry & Former Forest Veterinary Officer (Retd.) | | |
| DAY IV Thursday 30.01.2025 | Wildlife Crime Investigation Shri M. Maranko, Former Asst. Director, WCCB, Western Region, Navi Mumbai | | Forest Fire Management Case study of Ozuku valley Shri M. Raj kumar IFS, Protector of Emigrants, Tamilnadu & Puducherry | | | Ecosystem Services (Online Session) Dr. Dhanya Bhaskar, Associate Professor, IFM, Bhopal | Experience Sharing Sessions | | |
| DAY V Friday 31.01.2025 | Consortium Agroforestry Dr. K. T. Parthiban, Professor, Dept. of Agroforestry, Forest College and Research Institute | | Latest Trends In Forestry Research Dr. A. Balasubramanian, Professor & Head, Dept. of Silviculture & NRM, Forest College and Research Institute | | | Urban Forestry, Scope & Challenges Shri S. Kalanithi IFS, CF, Namakkal | Submission of Feedback & Valedictory Session | | |

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Annexure – I

List of Officials Nominated for the Five Days Workshop for In-service SFS Officers & Sr. Range Officers on “General Refresher Course” from (27.01.2025 to 31.01.2025).

| Sl. No. | State/Union Territory | No. of Participant Officers | Name of the Participant Officer/ Designation /Contact Number |
|--------------|------------------------------------|-----------------------------|--|
| 1. | Dadra And Nagar Haveli & Diu Daman | 1 | Shri Dhaval M Ganvit, RFO 9879384256 |
| 2. | Himachal Pradesh | 2 | Mrs. Urvashi Thakur, DFO 9459277401 |
| | | | Mrs. Richa Banchta, DFO 7018286868 |
| 3. | Haryana | 2 | Shri Praveen Kumar, RFO 9896192901 |
| | | | Shri Satish Kumar, RFO 8901296600 |
| 4. | Jammu & Kashmir | 2 | Mrs. Priyanka Sareen, DCF 9419125176 |
| | | | Mrs. Neha Mehta, ACF 7006103363 |
| 5. | Kerala | 2 | Shri Rajeevan M, DFO 9447008129 |
| | | | Shri Siva prasad R, ACF 7907557289 |
| 6. | Mizoram | 1 | Shri Samson Thanruma, DCF 9863577351 |
| 7. | Punjab | 2 | Shri Pawan Sridhar, DFO 9814926446 |
| | | | Shri Sukhu Pal Singh, RFO 9501689123 |
| 8. | Sikkim | 1 | Mrs. Pem Diki Sherpa, ACF 9734463367 |
| 9. | Tamil Nadu | 2 | Shri Kirubaharan. K, ACF 9865557491 |
| | | | Shri Gokul, RFO 9655036953 |
| 10. | Uttarakhand | 2 | Mrs. Sonal Paneru, RFO 9370359377 |
| | | | Mrs. Shashi Dev, DCF 9410591027 |
| 11. | Uttar Pradesh | 2 | Mrs. Saloni, ACF 8802025128 |
| | | | Mrs. Snehlata, RFO 8887502622 |
| 12. | West Bengal | 2 | Shri Debraj Sur, ADFO 7001286665 |
| | | | Shri Somnath Chattopadhyay, ADFO 8001027123 |
| TOTAL | | 21 | |



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Annexure – II

List of Officials attended the Five Days Workshop for In-service SFS Officers & Sr. Range Officers on “General Refresher Course” from (27.01.2025 to 31.01.2025).

| Sl. No. | State/Union Territory | No. of Participant Officers | Name of the Participant Officer/ Designation /Contact Number |
|--------------|------------------------------------|-----------------------------|--|
| 1. | Dadra And Nagar Haveli & Diu Daman | 1 | Shri Dhaval M Ganvit, RFO 9879384256 |
| 2. | Himachal Pradesh | 1 | Mrs. Urvashi Thakur, DFO 9459277401 |
| 3. | Haryana | 2 | Shri Praveen Kumar, RFO 9896192901 |
| | | | Shri Satish Kumar, RFO 8901296600 |
| 5. | Kerala | 2 | Shri Rajeevan M, DFO 9447008129 |
| | | | Shri Siva prasad R, ACF 7907557289 |
| 6. | Mizoram | 1 | Shri Samson Thanruma, DCF 9863577351 |
| 7. | Punjab | 1 | Shri Pawan Sridhar, DFO 9814926446 |
| 8. | Sikkim | 1 | Mrs. Pem Diki Sherpa, ACF 9734463367 |
| 9. | Tamil Nadu | 2 | Shri Kirubaharan. K, ACF 9865557491 |
| | | | Shri Gokul, RFO 9655036953 |
| 10. | Uttarakhand | 2 | Mrs. Sonal Paneru, RFO 9370359377 |
| | | | Mrs. Shashi Dev, DCF 9410591027 |
| 11. | Uttar Pradesh | 1 | Mrs. Saloni, ACF 8802025128 |
| 12. | West Bengal | 2 | Shri Debraj Sur, ADFO 7001286665 |
| | | | Shri Somnath Chattopadhyay, ADFO 8001027123 |
| TOTAL | | 16 | |


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Annexure – III

List of Officials not attended the Five Days Workshop for In-service SFS Officers & Sr. Range Officers on “General Refresher Course” from (27.01.2025 to 31.01.2025).

| Sl. No. | State/Union Territory | No. of Participant Officers | Name of the Participant Officer/ Designation /Contact Number |
|--------------|-----------------------|-----------------------------|--|
| 1. | Himachal Pradesh | 1 | Mrs. Richa Banchta, DFO 7018286868 |
| 2. | Jammu & Kashmir | 2 | Mrs. Priyanka Sareen, DCF 9419125176 |
| | | | Mrs. Neha Mehta, ACF 7006103363 |
| 3. | Punjab | 1 | Shri Sukhu Pal Singh, RFO 9501689123 |
| 4. | Uttar Pradesh | 1 | Mrs. Snehlata, RFO 8887502622 |
| TOTAL | | 5 | |


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Photographs of the Training Program

Annexure – IV











GOVERNMENT OF INDIA
MINISTRY OF ENVIRONMENT, FOREST & CLIMATE CHANGE
CENTRAL ACADEMY FOR STATE FOREST SERVICE
POST BOX NO.: 1130, R. S. PURAM POST
COIMBATORE – 641 002

Five Days Workshop for In-service SFS Officers & Sr. RFO's
The Expenditure details of the “General Refresher Course” held
from 27.01.2025 to 31.01.2025

| Sl. No. | Name of the Items | Proposed rated (As per Ministry's letter F.No.3-2/2023-RT) | Details of Expenditure incurred during the Workshop |
|---------|---|--|---|
| 1. | Boarding and Lodging (On actual basis) | For SFS Officers (11 no's) 11*1500*6 = Rs.99,000/- For Forest Range Officers (5 no's) 5*1000*6 = Rs. 30,000/- Total = Rs.1,29,000/- | Rs. 99,011/- |
| 2. | Training/Kit Reading Materials (On actual basis) | Rs.1500 per participant (SFS Officers 11 no's) 1500*11 = Rs.16,500/- Rs.1000 per participant (Forest Range Officers 5 no's) 1000*5 = 5,000/- Total = Rs.21,500/- | Rs.21,500/- |
| 3. | Honorarium for Experts/ Resource Person | Honorarium for Experts/ Resource Person as per the Ministry's letter F.No.3-2/2023-RT | Rs.14,000/- |
| 4. | TA/DA for Experts/ Resource Person | Lumpsum amount of Rs.50,000/- | Rs.46,588/- |
| 5. | Transportation Expenses for Field Visit | Lumpsum amount of Rs.50,000/- | Rs.48,944/- |
| 6. | Hiring of IT Services, Consumables, Banners, Training Hall maintenance etc. | Lumpsum amount of Rs.60,000/- | Rs.34,649/- |
| | TOTAL (Rupees Two Lakhs Sixty-Four Thousand Six Hundred Ninety-Two Only) | | Rs. 2,64,692/- |


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Note please:

Appendices

| | |
|----------------|---|
| Appendix – I | Course Director's comments on Participants' views |
| Appendix – II | Numerical value of feedback and Weighted Average |
| Appendix – III | List of faculties (both in-house and guest faculty) |
| Appendix – IV | Graphic Representation of Resource Persons |
| Appendix – V | Final Course Timeline |

Annexures

| | |
|----------------|--|
| Annexure – I | List of Officers Nominated |
| Annexure – II | List of Officers attended |
| Annexure – III | List of Officers not attended |
| Annexure – IV | Photographs of the Training |
| Annexure – V | Detail of expenditure incurred during the Training Program |

ENCLOSURES

1. *Background material supplied to the participants (Soft Copy/DVD)*
 - a. *Reading Material (if any)*
 - b. *PowerPoint Presentation*
 - c. *Evaluation – Excel Working File*
2. *Photographs of Lecture/Field visit etc.*