







भारत सरकार

Government of India पर्यावरण वन एवं जलवायु परिवर्तन मंत्रालय Ministry of Environment, Forest and Climate Change केन्द्रीय अकादमी राज्य वन सेवा

Central Academy for State Forest Service बर्नीहाट, असम Burnihat, Assam -793101

No.CASFOS/BHT/15-201/533-34

Dated: 07.07.2023

## **ORDER**

In supersession of earlier officer order No. CASFOS/BHT/15-201/1061 dated 09.11.2022 the Internal Committee is hereby constituted with the following, to address the cases of sexual harassment of the working woman and woman Officer Trainees of the Central Academy for State Forest Service, CASFOS, Burnihat, Assam:

Chairperson

Dr. L. C. Bandana, IFS (Lecturer)

Members

Ms. Rita Choudhary, Scientist, Forest Dept., Govt. of Assam Shri Arup Kumar Das, Aranyak, Guwahati (NGO-member)

Ms. Saroj (SFS Officer Trainee 2022-24 batch)

Ms. Pooja (MTS)

Member Secretary -

Shri Sadhan Roy (Superintendent)

The Committee shall accept/hear complaints from the employees, officer trainees of the Academy and staff; and take appropriate steps for timely redressal of the complaints. The Committee shall submit Annual Report to the Principal, CASFOS, Burnihat on the complaints received during the year (January-December) along with the Action Taken Report by 31st January of the following year. It will be the responsibility of the Member Secretary to coordinate the functioning of the Complaint Committee including submission of the Annual Report, etc.

> केन्द्रीय अकादमी राज्य वन सेवा 7 CASFOS बनीहाट Burnihat असम Assam

Copy to:

1. The Director of Forest Education; Ministry of Environment Forest & Climate Change, P.O. New Forest, Dehradun- 248006 for favour of kind information.

2. All the member of the Committee for information and necessary action.

3. All Officers and Staff, CASFOS, Burnihat for information and necessary action.

4. Guard File.

5. Notice Board: Academy/ Hostel.

प्राचार्य /Principal केन्द्रीय अकादमी राज्य वन सेवा / CASFOS बर्नीहाट Burnihat असम Assam



Email: casfos-burnihat@gov.in casfosburnihat@gmail.com

